

CLALLAM COUNTY FIRE PROTECTION DISTRICT NO. 6

7810 La Push Road · PO Box 2385 · Forks, WA 98331

Monthly Commissioner Meeting Minutes

September 9, 2024

Meeting convened on September 9, 2024, at 13:30, at Three Rivers Fire Hall, by Commissioner Chip Keen.

Commissioners Present – Chip Keen; Tom Rosmond; and Scott Horton

Officers Present – Aleilah P Lawson, District Secretary; Scott Swagerty, Chief; Lt. Andrew Chapman

Other Attendees – None

Changes/Additions to Agenda – Addition of RAC report to Other Reports agenda item

Minutes – Minutes of the August 12, 2024, meeting were read, approved, and signed by the commissioners.

Secretary's Report

1. **Cost Recovery.** Aleilah reported that response reports for an illegal burn and a motor vehicle accident have been submitted to the cost recovery company.
2. **AFG Update.** Awards have begun. 1,604 have been sent out to date, representing \$287.7 million of the \$324 million available for the 2023 grant cycle.

Financial Report

1. **Financial Statement.** The August 2024 financial statement was reviewed and approved by all three commissioners.
2. **Claims Payment Request.** 16 warrants totaling \$3,536.06 were requested on the Claims Payment Request form dated 09/09/2024 as follows:
 - \$628.04 for fire hall supplies including burn ban and recruitment banners (3 warrants);
 - \$543.29 for fuel (1 warrant);
 - \$192.66 for radio equipment and hardware (3 warrants);
 - \$1,475.00 for professional services (2 warrants);
 - \$157.59 for QA4CR website updates (1 warrant);
 - \$285.31 for utilities including phone service (3 warrants); and
 - \$254.17 for hose repair supplies (3 warrants); and

Commissioner Keen moved to approve the request. Commissioner seconded the motion. The motion was approved and the Claims Payment Request was signed.

3. Chief Swagerty's timesheet covering the period of 08/12/2024 through 09/08/2024 was approved and signed by Lead Commissioner Keen. A Payroll Certification was approved and signed by the commissioners for submission to the county for processing.

Chief's Report

1. **Incidents/Calls.** Lt. Chapman reported that over the past month there were a number BLS calls; a structure fire caused by an overloaded circuit; a beach rescue at Hole-in-the-Rock; assisting an overdose-related incident requiring CPR and numerous naloxone applications; and assisting FD01 as fire standby at the recent drag races.
2. **Training.** Chief Swagerty reported that the professional extrication training discussed at the last meeting is on hold until next year due to training company's schedule.
3. **Equipment/Mechanic.** A new garage door opener is needed. It will be added to next year's budget. There are some problems with current extrication materials that will need to be addressed in the future due to budget concerns. Chief noted that the decommissioned filling station needs to be removed. Clarity on the disposal of district property is needed. He will speak with the county about the process.
4. **Other.** Long-time firefighter Deputy Chief Jason Annis has submitted his resignation. Lt. Chapman reported that the CCFD06 Facebook page has been launched. COVID test kits are available upstairs at the fire hall.

The benefit of collaborating with an auxiliary non-profit was discussed. Aleilah will research and report back.

Commissioner's Report – Commissioner Keen

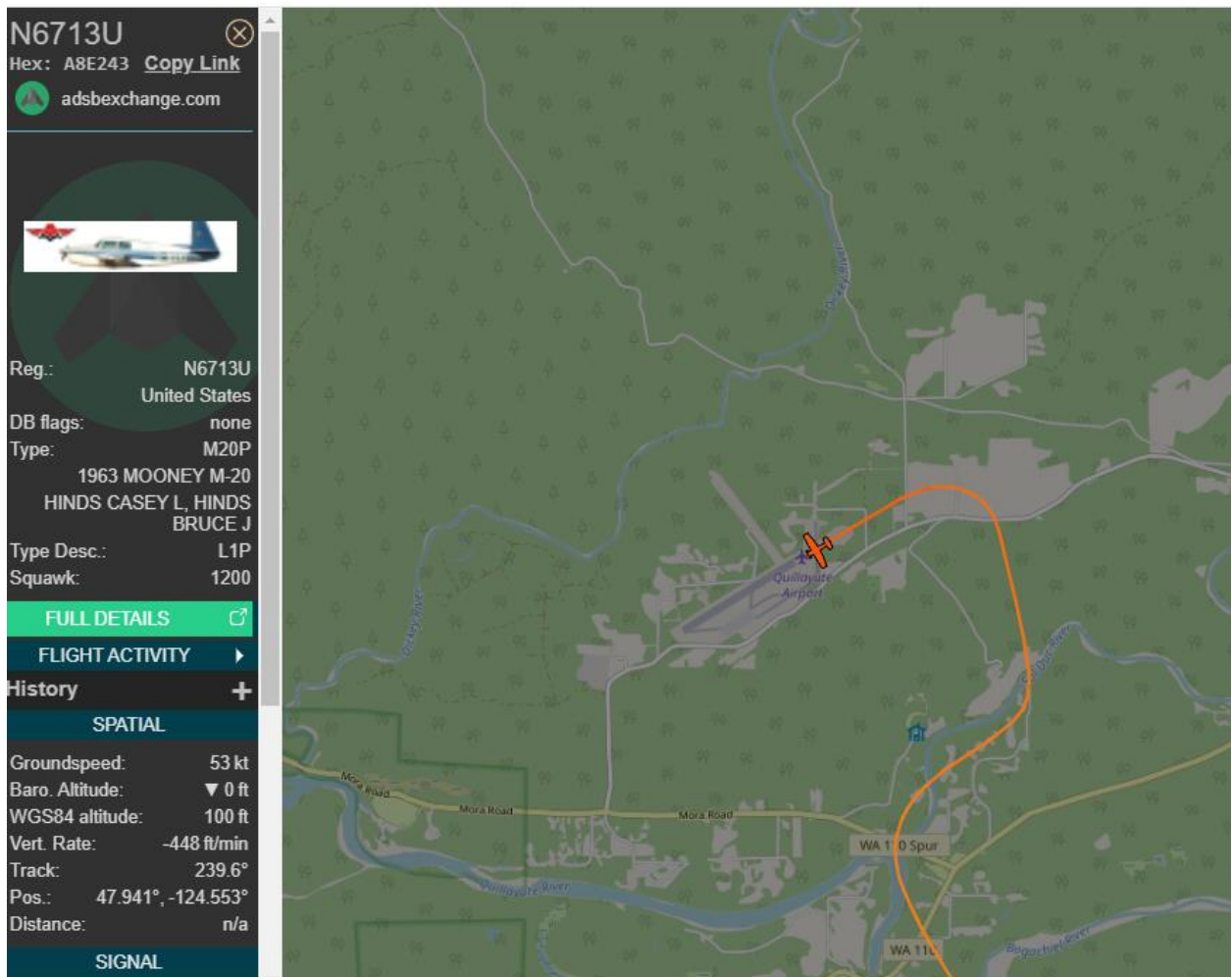
1. Radio Communications

Ed Bowen and I installed the 2m/70cm dual-band antenna over two days on Tuesday the 27th and the morning of Wednesday and 28th. Tom Peterson from WSDOT joined us later on Wednesday to install the ADS-B flight tracking antenna and receiver.

The dual-band antenna, the PolyPhaser lightning suppressor, the LMR-400 cable, grounding kit, and cable clamps were all paid for and donated by the Clallam County Amateur Radio Emergency Service.

Radio checks on the new antenna showed that receiving and transmitting on the 2m band is better than it was with the repeater antenna and that the new 70cm capability is working well. These are the two most important bands for local communications during emergencies.

Last week I captured a plane landing at Quillayute Airport on ADSBexchange.com (see next page).



2. Emergency Preparedness – West End Area Meeting

The August Area Meeting was cancelled this year as it has been in previous years.

I participated in a Clallam County Amateur Radio Emergency System exercise on the 29th to test the notification systems locally and at the county level.

3. Solar + Storage Project / Hazard Mitigation Assistance / HMA Pre-Application Form

Still awaiting news on the pre-application for the FEMA Hazard Mitigation Grant which I submitted on August 8th.

Commissioner Keen made a motion to move forward with the formal Hazard Mitigation Assistance application if the pre-application is accepted by FEMA. Commissioner Rosmond seconded the motion. The motion was passed unanimously.

Other Reports – RAC

Commissioner Horton reported on a recent RAC meeting concerning around 2,000 acres of replacement land being considered. There has been a milestone land purchase in southwest Washington. The revenue will be shared with other counties, including Clallam County. A percentage yet to be determined will be awarded to junior taxing districts. Commissioner Keen referenced a recent Peninsula Daily News article reporting Jim Buck’s opposition to carbon sequestration activities, noting a managed forest approach is more effective than an unmanaged one. More information on the replacement land and percentage of awards to junior taxing districts will be available in October or November of this year.

Old Business

1. Door-to-Door handouts for public outreach. Three Rivers crew will be conducting the door-to-door outreach soon. Be sure to ask residents about their state of readiness for a catastrophic event. Also ask if they have ham radios or are interested in training. Commissioner Keen will update the contact form. The door-to-door outreach needs to be completed by 09/20/2024. Commissioners will hold a special meeting to approve a CPR for stipends.
2. Chimney Sweep. There are a few options available: Fire Pros Chimney Sweep from Port Angeles; and DJ Souder, Pacific Maintenance and Repair, in Forks. Chief Swagerty will ask Mr. Souder to attend the next commission meeting.

New Business - None

Announcements – None

Next Meeting – October 14, 2024, 13:30 pm

Meeting adjourned at 14:45.

Read and approved on October 14, 2024, by:

Commissioner Chip Keen

Commissioner Scott Horton

Commissioner Tom Rosmond

District Secretary Aleilah P Lawson