

CLALLAM COUNTY FIRE PROTECTION DISTRICT NO. 6

7810 La Push Road · PO Box 2385 · Forks, WA 98331

Monthly Commissioner Meeting Minutes March 21, 2022

Meeting convened on March 21, 2022, at 19:00, at Three Rivers Fire Hall, by Commissioner Chip Keen.

Commissioners Present: Chip Keen, Tom Rosmond, Scott Horton

Officers Present: Aleilah P Lawson, District Secretary; Scott Swagerty, Deputy Chief

Other Attendees: None

Changes/Additions to Agenda – Additions to New Business: 1. WFCA training; 2. Formation of local fire commissioners' association

Minutes: Minutes of the February 21, 2022, meeting were read, approved, and signed by all three commissioners.

Secretary's Report

1. Aleilah reported that she has an appointment on Wednesday with the new reporting system company. She has had several conversations with Chief Bill Paul, CCFD01, and is enthusiastic about upgrading to an online system. Deputy Chief Swagerty agreed that the ERS previously used was very helpful. Aleilah will gather more information and report back at or before the next commissioner meeting.

Financial Report:

1. Seven warrants totaling \$3,259.45 were requested on the Claims Payment Request dated 03/21/2022 as follows:
 - \$152.11 for monthly utilities
 - \$1.63 for county weed control
 - \$103.08 for operational supplies
 - \$722.63 for pump test repairs
 - \$70.00 for professional services
 - \$1,450 for organizational support services
 - \$760.00 for training registration fees

Chip moved to approve the request. Scott seconded. All three commissioners signed the Claims Payment Request.

2. The district's financial statement for February 2022 was reviewed and approved by all three commissioners.

Chief's Report – Deputy Chief Swagerty reported that FD01 has entered into an agreement with Quileute Tribe to assume command of the La Push Fire Department. FD06 will assume command on La Push calls. La Push is cross training with FD01 to good effect.

A question was raised about status of turnouts for new firefighters. Scott Swagerty will contact the vendor and set it up. He will also order new green light bars for personal rigs. It was also noted that Ton needs a new battery for his pager. Chip will purchase.

Mechanic's Report – Deputy Chief Swagerty reported that FD06 is co-scheduling with FD01 for annual pump testing. It will occur in either May or June this year.

Other Reports – None

Old Business

1. Chip reported on a recent Sheriff's Office emergency management meeting. Diane sent a grant proposal for airports that was forwarded to Rod Fleck. He responded right away. The balloon launch building is being torn down this summer so will be unavailable as a site for our proposed auxiliary fire station. It was suggested we could possibly use an old concrete pad across from the main hangar, off the main entrance. Water is available; power may be available. An insulated pole building was suggested to house the new station, perhaps with one high bay and two side bays. It was further suggested that security cameras and lighting would be needed. It was agreed that this is a good time to start planning the new building.
2. Aleilah reported that the requested portable gas analyzer has been ordered through Curtis Tools. Estimated delivery is early-to-mid April 2022. Deputy Chief Swagerty shared that it will be good to have the same equipment as FD01.
3. Aleilah reported on her conversation with FD01 Chief Bill Paul re the possibility of utilizing cost recovery services. The company bills insurance companies directly for costs related to non-criminal motor vehicle accidents only. The presence of all units/firefighters at the scene is billed for. Aleilah shared a rate sheet used by FD01. The cost recovery would pay for proposed stipends for FD06 volunteer firefighters. It was agreed to hold a special meeting via Zoom if a resolution was needed before the next meeting.
4. Scott Swagerty and Aleilah both shared information about FD01's approach to stipends for volunteer firefighters. Payments are made quarterly and are based on a point system. Volunteers receive one point per hour for each call they respond to and one point per training attended within the relevant quarter. Stipends for regular volunteers are paid at \$10 per point; Chief/Captain rates are \$15/point.

Scott offered to return to the Chief's position when he moves back to the district. In the meantime, he can help with the paperwork and various administrative duties. Promotion up the ranks of one of the volunteers was also discussed.

Scott also recommended a retirement gift for recently retired firefighter Mac Farrell. Aleilah suggested submitting an article to the Forks Forum, honoring Mac for his 17 years of service to the district. Scott will get the gift, and submit a short article to Aleilah for submission to the Forks Forum.

5. Scott Swagerty reported that Steve from Richmond Radio has contacted the FCC re FD01's license and the possibility of modifying the license to add FD06 to it. Steve will reach out through the appropriate chain of command needed to approve such a change. This would allow FD06 to integrate with FD01's communication network. Costs for this are not yet known.

New Business

1. The commissioners and secretary discussed the upcoming WFCA spring seminar series on April 30, 2022, in Suquamish. All four will be attending the training on Open Public Meetings and Open Public Records Act.
2. The group discussed the proposed formation of a Clallam County Firefighters Commissioners Association as outlined in recent correspondence from Commissioner Steve Hopf. It was agreed that a local organization could be helpful for county-wide acquisitions, coordinating emergency response, and building community. Aleilah will respond to Commissioner Hopf to express FD06's interest in learning more.

Announcements: None

Meeting adjourned at 19:56.

Read and approved on April 18, 2022, by:

Commissioner Chip Keen

Commissioner Scott Horton

Commissioner Tom Rosmond

Secretary Aleilah P Lawson