

CLALLAM COUNTY FIRE PROTECTION DISTRICT NO. 6

7810 La Push Road · PO Box 2385 · Forks, WA 98331

Monthly Commissioner Meeting Minutes January 17, 2022

Meeting convened on January 17, 2022, at 19:02, at Three Rivers Fire Hall, by Commissioner Chip Keen.

Commissioners Present: Chip Keen, Tom Rosmond, Scott Horton

Officers Present: Aleilah P Lawson (District Secretary), Jason Annis (Interim Chief)

Other Attendees: None

Changes/Additions to Agenda – None

Minutes: Minutes of the December 20, 2021, meeting were read, approved, and signed by all three commissioners.

Secretary's Report

1. All 2021 incident reports have been entered through NFIRS.
2. The Three Rivers Fire Department website has been updated with a new Archive page. Documents from 2010 through 2021 are in the process of being moved from the Commissioners page to the new Archive page to increase readability and accessibility.

Financial Report:

1. Six warrants totaling \$2,106.85 were requested on the Claims Payment Request dated 01/17/2022 as follows:
 - \$128.53 for monthly utilities
 - \$493.14 for outside repairs (3 warrants)
 - \$35.18 for additional outside repairs
 - \$1,450.00 for organizational support services

Chip moved to approve the request. Scott seconded. All three commissioners signed the Claims Payment Request.

2. The district's financial statement for December 2021 was reviewed and approved by all three commissioners. It was noted that additional timber sales revenue was received as well as an increase in the investment account.
3. Payroll certification for January will occur at the February 21, 2022 meeting.

Chief's Report – Jason discussed the tsunami warning issued January 15, 2021, in connection with the volcanic eruption off the coast of Tonga. Minimal effect was witnessed at La Push.

Mechanic's Report – None

Other Reports – None

Old Business

1. Chip and Aleilah reported on outreach to Century West, the company working with the City of Forks on a Quillayute Airport Master Plan project. Aleilah sent an email to Century West describing FD06 plans to create an auxiliary fire station at the airport, and offering to share the solar array design plans with Century West to assist in their project design. No reply has yet been received.
2. No updates to report on the community fire extinguisher event.
3. Aleilah reported that the Assistance to Firefighters Grant proposal has been expanded from an individual to a regional application. FD06 is partnering with FD01 and La Push Fire Departments for the purchase of SCBAs. A separate application for a compressor/filling station for FD06 will also be submitted. Aleilah is working with FD01 Chief Bill Paul to complete the application and submit it by this Friday, January 21, 2022.
4. No new information is available on DNR grant possibilities.
5. FD01 is ordering a new portable gas analyzer. Jason will check with Bill Paul and order one for FD06.

New Business

1. Chip reported on needed well-house repairs. After a report from Jason concerning a leak, investigation revealed that the pressure tank was rusting out, there was a bad pressure switch, and the shut-off valve was inoperable. Chip replaced the needed parts and repaired the leak. Chip also replaced the heat lamp, and noted the need to replace the bulb each winter. He also recommended a spring project to put a shed roof over the door.
2. Chip described a neo-Nazi email he received through his 3riversfire.org account. Tom will check the hosting site to see how to block any future messages.
3. The annual health plan renewal application was signed by Chip, and Aleilah will submit the application before the January 24, 2022 due date.

Announcements: None

Meeting adjourned at 19:40.

Read and approved on January 17, 2022, by:

Commissioner Chip Keen

Commissioner Scott Horton

Commissioner Tom Rosmond

Secretary Aleilah P Lawson