

Monthly Commissioner Meeting Minutes May 17, 2021

Meeting convened on May 17, 2021 at 19:04, at Three Rivers Fire Hall by Lead Commissioner Chip Keen

Commissioners Present: Chip Keen, Tom Rosmond, Scott Horton

Officers Present: Patt Bruce (Secretary), Scott Swagerty (Chief), Jason Annis (Assistant Chief-arrived 7:22)

Other Attendees: Aleilah Lawson (via phone conference), Nick Wasankari (new volunteer) arrived 7:22

Changes/Additions to Agenda: None

Minutes of the previous month's meeting were read, approved, and signed by all three commissioners.

Secretary's Report: The annual report for 2020 was completed and submitted to the Washington State Auditor.

Financial Report:

1. (4) Warrants totaling \$629.54 were requested on the Claims Payment Request dated 5/17/21 as follows:
 - \$450.00 for monthly secretarial services
 - \$89.34 for monthly utility service
 - \$79.71 for fuel
 - \$10.49 for 20 A armor connector

Chip moved to approve the request. Tom seconded. All three commissioners signed the Claims Payment Request.

2. The district's financial statement for April 2021 was reviewed and approved by all three Commissioners.

3. Chief Swagerty's time sheet covering the period 4/19/21-5/16/21 was approved. His Payroll Certification of 18.5 hours of work for a total gross pay of \$253.27 was signed by all three commissioners and by designee Patt Bruce.

Chief's Report:

1. The remainder of the new PPE is still expected by 5/28/21.
2. Four CCFD #6 volunteers are taking the on-line firefighter training along with CCFD#1.
3. CCFD#6 is continuing to respond to mutual aid calls to La Push, and Chief Swagerty has been covering CCFD#1 in Chief Paul's absence.

Mechanic's Report:

1. The annual pump test for E61 is past due because of covid related travel issues. Chief Swagerty and CCFD #1 have been in touch with True North, whose technicians are back to scheduling service calls. Chief Swagerty will arrange for a complete service on the pumper while they are out here to perform the DOT inspections and pump test.

Other Reports: None

Old Business:

1. The Application for Eligibility in the State of Washington Surplus Property Program has been completed. All accompanying documentation has been approved and all the necessary forms have been signed. The application will be submitted this week.
2. Chip and Tom had another informal meeting with Forks' Mayor, Tim Fletcher, and Forks' Attorney, Rod Fleck to discuss the establishment of an emergency center at the Quillayute Airport. Chip shared his research on renewable energy sources as a means to power the center, beginning with the one potable well on site and proposed using some of CCFD#6 reserves to fund the installation, once fully researched and voted upon by all the commissioners.

The City of Forks is reviewing the airport Master Plan. Although they agree a dependable water supply would help community recovery after a Cascadia subduction event, Mr. Fleck was concerned about the height of, and possible glare from, a solar array since the well is located alongside a taxiway. He also says that because the existing water supply line is undocumented and unknown, it would be best to replace it. His concerns with using the existing weather balloon building or the garage in the blue building to stage a tender included possible issues with parking, getting NOAA to agree to the requisite altering of the building, issue

resulting from any possible remodeling (i.e., lead paint and other hazardous materials), and infrastructure improvements (such as a new septic system). He suggested that it might be better to put up a new pole building for the tender. He suggested contacting the county commissioners to inquire about possible available funds and looking into FEMA grants. In the meantime, Chip is going to work with A&R Solar to get design documentation for the power wall which needs to be scaled to the intended use of the array.

3. So far, the repeater at the station is working very well but Chief Swagerty would like to perform some further tests before deciding to install a permanent one. The reception from dispatch is loud and clear as is the reception from the newly programmed radios in the trucks, except in very low lying areas.
4. The new district sweatshirts have been ordered and should arrive shortly.
5. Patt will investigate possible avenues for accessing the CAD system. If successful, we can report all incidents directly to FEMA. If not, the department will employ the Emergency Reporting System.

New Business:

1. The Forks Timber Museum is installing a new gravel parking lot and would like to make use of about 300 ft of 1 ½ hose from our surplus and obsolete collection. The commissioners unanimously agreed to donate the hose. Chief Swagerty will meet with Tom Rosmond at the next drill night to grade the hoses.

Announcements: None

Meeting adjourned at 19:58

Read and approved on June 21, 2021 by:

Commissioner, Chip Keen

Commissioner, Scott Horton

Commissioner, Tom Rosmond

Secretary, Patricia Bruce