

Monthly Commissioner Meeting Minutes

June 17, 2020

Meeting convened on June 17, 2020 at 19:05 at Three Rivers Fire Hall by Lead Commissioner Chip Keen

Commissioners Present: Chip Keen, Tom Rosmond, Scott Horton

Officers Present: Patt Bruce (Secretary), Scott Swagerty (Chief)

Other Attendees: None

Changes/Additions to Agenda:

1. Two items were added to Chief's Reports

Minutes of the previous month's meeting were read, approved, and signed by all three commissioners.

Secretary's Report:

1. The 2019 Annual Report was completed and submitted.

Financial Report:

1. (5) Warrants totaling \$415.48 were requested on the Claims Payment Request dated 7/17/20 as follows:
 - \$200.00 for monthly secretarial services
 - \$69.14 for monthly utility service
 - \$6.67 for fittings for E61
 - \$131.00 for P.O. Box annual rental and stamps
 - \$8.67 for joint compound for SW wall repair

Chip moved to approve the request, Tom seconded, all three commissioners signed the Claims Payment Request.

The district's financial statement for May was reviewed and approved by Commissioners Keen, Rosmond, and Horton.

Chief Swagerty's time sheet covering the period 5/18/20-6/14/20 was approved. His Payroll Certification of 18.50 hours of work for a total gross pay of \$249.75 was signed by all three commissioners and by designee Patt Bruce.

Chief's Report:

1. Covid-19 related restrictions has made it difficult to schedule the annual pump test for E61 with U.S Fire Equipment. Chief Swagerty will contact a

former vendor, True North, to increase the chances of getting a technician out here and he will coordinate with CCFD#1 to save on travel expenses.

2. Several CCFD#6 volunteers passed their FF1 and EVIP training and testing.

Mechanic's Report:

1. The new float sensor switch for R61 has yet to be installed.

Other Reports: None

Old Business:

1. The Application for Eligibility in the State of Washington Surplus Property Program remains a work in progress.

The SW wall has been textured and painted. Tom will install the window moldings by the end of the month.

There have still been no meetings or talks with the City of Forks regarding the Quillayute Airport.

New Business:

1. None

Announcements: None

Meeting adjourned at 19:50

Read and approved on July 20, 2020 by:

Commissioner, Chip Keen

Commissioner, Scott Horton

Commissioner, Tom Rosmond

Secretary, Patricia Bruce