

Monthly Commissioner Meeting Minutes September 16, 2019

Meeting convened on September 16, 2019 at 19:04 at Three Rivers Fire Hall by Lead Commissioner Chip Keen.

Commissioners Present: Chip Keen, Tom Rosmond, Scott Horton

Officers Present: Patt Bruce (Secretary), Scott Swagerty (Chief)

Other Attendees: None

Changes/Additions to Agenda: None

Minutes of the previous month's meeting were read, approved, and signed by commissioners Keen, and Rosmond.

Secretary's Report:

1. The WA State Paid Family and Medical Leave 1st & 2nd quarter reports have been submitted to the Employment Security Department and corresponding obligations have been paid in full.

Financial Report:

1. (4) Warrants totaling \$483.85 were requested on the Claims Payment Request dated 9/16/19 as follows:
 - \$200.00 for monthly secretarial services
 - \$62.37 for monthly utility service
 - \$86.79 for printer ink
 - \$134.69 for (5) emergency lights for pov dashboardsChip moved to approve the request, Tom seconded, all three commissioners signed the Claims Payment Request.
2. The district's financial statement for September was reviewed and approved by all three commissioners.
3. Chief Swagerty's time sheet covering the period 8/19/19- 9/16/19 was approved. His Payroll Certification of 21 hours of work for a total gross pay of \$252.00 was signed by all three commissioners and by designee Patt Bruce.

Chief's Report:

1. The meeting with the WSRB has still not been rescheduled.

2. There were (2) calls for accidental fire alarm activation, one in district #6 and the other in district #1 (mutual add given)

Mechanic's Report:

1. The job of flushing the foam lines for R61 is still pending.
2. The heater cord for the recall on R61 is still not available at the dealership, Scott Horton will take the truck for the repair as soon as the part is in.

Other Reports: None

Old Business:

1. The Application for Eligibility in the State of Washington Surplus Property Program remains a work in progress.
2. Robert's Construction has nearly completed the repair to the South-West wall. Additional artisan lap siding is on order and will be placed and painted when available.
3. Tom met with 3 Phase Electric and received their bid for installing a back-up generator at the station. He will contact Anderson Electric to get a second bid and Chip will try to get a bid from Lincoln Electric.

New Business: None

Announcements: Chip will be out of the district on 10/21/19. The October 2019 commissioners meeting will be held as scheduled in his absence.

Meeting adjourned at 19:20

Read and approved on October 21, 2019 by

Commissioner, Chip Keen

Commissioner, Scott Horton

Commissioner, Tom Rosmond

Secretary, Patricia Bruce