

Monthly Commissioner Meeting Minutes October 21, 2019

Meeting convened on October 21, 2019 at 19:01 at Three Rivers Fire Hall by Commissioner Tom Rosmond

Commissioners Present: Tom Rosmond, Scott Horton

Officers Present: Patt Bruce (Secretary), Scott Swagerty (Chief)

Other Attendees: None

Changes/Additions to Agenda:

1. Two items were added to Chief's Reports
2. Two items were added to New Business

Minutes of the previous month's meeting & Special Commissioner's meeting of 9/21/19 were read, approved, and signed by commissioners Rosmond and Horton.

Secretary's Report:

1. The WA State Paid Family and Medical Leave 3rd quarter reports have been submitted to the Employment Security Department and corresponding obligations have been paid in full.

Financial Report:

1. (5) Warrants totaling \$403.91 were requested on the Claims Payment Request dated 10/21/19 as follows:
 - \$200.00 for monthly secretarial services
 - \$60.81 for monthly utility service
 - \$100.00 for dispatch services
 - \$23.59 for plants and flowers for hanging baskets
 - \$19.51 for car wash solution and toggle switchTom moved to approve the request, Scott seconded, both commissioners signed the Claims Payment Request.
2. The district's financial statement for September was reviewed and approved by commissioners Rosmond and Horton.
3. Chief Swagerty's time sheet covering the period 9/16/19-10/20/19 was approved. His Payroll Certification of 21 hours of work for a total gross pay of \$252.00 was signed by commissioners Rosmond & Horton and by designee Patt Bruce.

Chief's Report:

1. The meeting with the WSRB has still not been rescheduled but Chief Swagerty contacted them and determined that they could conduct the meeting by phone and e-mail.
2. Bill Paul has agreed to be the Assistant Chief of CCFD#6. Hopefully this will improve all communications and mutual aid between CCFD#1 and CCFD#6
3. Due to the on-going communication break downs between Centurylink and Pencom, CCFD#6 will be receiving calls from Pencom via the Sheriff's Frequency. CCFD#6 has agreed to pay it's portion of that frequency's costs.

Mechanic's Report:

1. Chief Swagerty determined that the foam pump on R61 does not need flushing but the controller is malfunctioning.
2. The replacement heater cord for the recall on R61 is now available at the dealership. Scott Horton will take the truck for the repair on 10/23/19 where they may be able to tend to a second recall issue as well.

Other Reports: None**Old Business:**

1. The Application for Eligibility in the State of Washington Surplus Property Program remains a work in progress.
2. Robert's Construction has completed the repair to the South-West wall. A Special Meeting of Commissioners was held on 9/21/19 to approve his invoice and request the corresponding warrant.
3. Anderson Electric has declined to bid on the emergency generator for the station. Chip will try to get a bid from Lincoln Electric when he returns to the district.

New Business:

1. There have been numerous vehicles using the station to park without obtaining a parking permit. If this trend continues Chief Swagerty will contact West End Motors to have the non compliant vehicles towed at the owners expense.
2. The parking permits issued to Three Rivers Resort are about to expire. Tom moved to renew their permits for another year in exchange for expanding the parking area and improving the area around the water tower, Scott seconded, motion carried.
3. Chief Swagerty requested (6) new radios to improve communication during calls. CCFD#1 is placing an order that we can piggyback on. Scott approved the request, Tom seconded, motion carried.

Announcements: None

Meeting adjourned at 19:50

Read and approved on November 18, 2019 by

Commissioner, Chip Keen

Commissioner, Scott Horton

Commissioner, Tom Rosmond

Secretary, Patricia Bruce