

Monthly Commissioner Meeting Minutes

July 15, 2019

Meeting convened on July 15, 2019 at 19:04 at Three Rivers Fire Hall by Lead Commissioner Chip Keen.

Commissioners Present: Chip Keen, Tom Rosmond. Scott Horton

Officers Present: Patt Bruce (Secretary), Scott Swagerty (Chief)

Other Attendees: Bridget Soha, Maria Soha

Changes/Additions to Agenda:

1. One additional item was added to the Mechanic's Report
2. One item was added to New Business

Minutes of the previous month's meeting were read, approved, and signed by commissioners Keen, Horton, and Rosmond.

Secretary's Report: None

Financial Report:

1. (2) Warrants totaling \$260.81 were requested on the Claims Payment Request dated 7/15/19 as follows:
 - \$200.00 for monthly secretarial services
 - \$60.81 for monthly utility serviceChip moved to approve the request, Tom seconded, all three commissioners signed the Claims Payment Request.
2. The district's financial statement for July was reviewed and approved by all three commissioners.
3. Chief Swagerty's time sheet covering the period 6/17/19-7/14/19 was approved. His Payroll Certification of 21 hours of work for a total gross pay of \$252.00 was signed by commissioners Keen, Rosmond, and Horton and by designee Patt Bruce.

Chief's Report:

1. The meeting with the WSRB has still not been rescheduled.
2. The fire call on 7/15/19 went well. A log loader flipped and ignited but was extinguished with no casualties.

Mechanic's Report:

1. The part(s) needed for the heater cord recall on R61 will not be available at the Ford dealership until September.
2. Volunteer Firefighter, Jason Annis, reported that the foam was not pumping properly from R61 and recommended flushing the lines.

Other Reports: None

Old Business:

1. The Application for Eligibility in the State of Washington Surplus Property Program remains a work in progress.
2. Robert's Construction has yet to begin the repair to the SW wall.
3. A bid for the installation of a new back up generator was received from 3 Phase Electric. Anderson Electric is still expected to bid on the job as well. To help avoid strategic complications, the commissioners unanimously agreed to postpone the installation of the generator until after the Southwest wall is repaired.
4. After some discussion it was decided that the station would need a 60 KW, 4 cylinder, propane generator and a 400 amp switch.

New Business:

1. District resident, Jim Richeson, has expressed interest in purchasing a permit to park at the station. Patt will contact him and explain the policy and procedure for acquiring one.

Announcements: None

Meeting adjourned at 19:26

Read and approved on August 19, 2019 by

Commissioner, Chip Keen

Commissioner, Scott Horton

Commissioner, Tom Rosmond

Secretary, Patricia Bruce