

## **Monthly Commissioner Meeting Minutes**

### **February 18, 2019**

Meeting convened on February 18, 2019 at 19:03 at Three Rivers Fire Hall by Lead Commissioner Chip Keen.

**Commissioners Present:** Chip Keen, Tom Rosmond, Scott Horton

**Officers Present:** Patt Bruce (Secretary), Scott Swagerty (Chief)

**Other Attendees:** Maria Soha

#### **Changes/Additions to Agenda:**

1. One item was added to New Business

Minutes of the previous month's meeting were read, approved, and signed by commissioners Keen and Rosmond.

**Secretary's Report:** None

#### **Financial Report:**

1. (4) Warrants totaling \$453.04 were requested on the Claims Payment Request dated 2/18/19 as follows:
  - \$200.00 for monthly secretarial services
  - \$145.95 for monthly utility service
  - \$48.77 for hardware needed for restoration project
  - \$58.32 for additional paintChip moved to approve the request, Tom seconded, all three commissioners agreed and signed the Claims Payment Request.
2. Chief Swagerty's time sheet covering the period 1/21/19-2/17/19 was approved. His Payroll Certification of 21 hours of work for a total gross pay of \$252.00 was signed by all three commissioners and designee Patt Bruce.

#### **Chief's Report:**

1. The fire call on 2/9/19 was a power line that blew down in a storm catching a tree on fire. CCFD#6 volunteers responded and secured the area until PUD could respond and repair the wires. The fire in the tree went out on its own.
2. The call on 2/16/19 was a structure fire caused by too hot a fire in the wood stove. CCFD#6 responded with mutual aid from CCFD#1 and extinguished

the fire without injuries. The auxiliary pump on the tender was not functioning properly due to excessive corrosion caused by the damp condition of the storage compartment. Chief Swagerty will take the pump to Jerry's Small Engines for overhaul/repair and drill holes in bottom of the compartment to help keep it drier. The batteries in the SCBA's were dead so the Chief also purchased and installed new batteries in the SCBA's and will store extra batteries on the pumper.

**Mechanic's Report:**

1. Tom contacted the Ford dealership in Port Angeles regarding the safety Recall Notice for R61. They did not have the necessary part(s) in stock but agreed to contact Tom when they have them. Tom will then take the truck in for inspection and repair if needed.
2. The engine mounted air brake compressor on E6-1 was malfunctioning preventing the brakes from releasing. Chief Swagerty called Breeden Repair who was able to clean it and restore proper function.

**Other Reports:** None

**Old Business:**

1. The Application for Eligibility in the State of Washington Surplus Property Program remains a work in progress.
2. Chip fortified the support beam in the meeting room by anchoring in additional beams. He also reset one of the toilets for use during the restoration process. The painting of all the walls is complete and the cabinets are almost done as well
3. So far we have received one formal bid for the repair of the SW wall from Solano's Construction but several other bids are still expected.

**New Business:**

1. Discussion of the recall notice for R61 was covered in the Mechanic's Report.
2. Chief Swagerty requested a back-up generator just powerful enough to provide for a safe and efficient response during a power outage. Chip moved that it be equipped with an automatic transfer switch and that it run on propane , all agreed. Chief Swagerty will contact Anderson Electric and Three Phase Electric for bids.

**Announcements:** None

Meeting adjourned at 19.55

Read and approved on March 18, 2019 by

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Commissioner, Chip Keen

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Commissioner, Scott Horton

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Commissioner, Tom Rosmond

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Secretary, Patricia Bruce