

Monthly Commissioner Meeting Minutes

April 15, 2019

Meeting convened on April 15, 2019 at 19:00 at Three Rivers Fire Hall by Lead Commissioner Chip Keen.

Commissioners Present: Chip Keen, Tom Rosmond, Scott Horton

Officers Present: Patt Bruce (Secretary)

Other Attendees: None

Changes/Additions to Agenda:

1. Chief Swagerty was not in attendance so the Chief's reports, the mechanic's reports ,and old business item #5 were postponed until Chief Swagerty is able to deliver them.

Minutes of the previous month's minutes were read, approved, and signed by commissioners Keen and Rosmond.

Secretary's Report: None

Financial Report:

1. (7) Warrants totaling \$783.12 were requested on the Claims Payment Request dated 4/15/19 as follows:
 - \$200.00 for monthly secretarial services
 - \$190.64 for monthly utility service
 - \$166.52 for fuel
 - \$50.00 for payroll services
 - \$56.00 for hardware needed for restoration project
 - \$100.00 for dispatch services
 - \$19.96 for annual 1099 tax reporting feesChip moved to approve the request, Tom seconded, all three commissioners signed the Claims Payment Request.
2. Chief Swagerty's time sheet covering the period 3/18/19-4/14/19 was approved. His Payroll Certification of 20.5 hours of work for a total gross pay of \$246.00 was signed by all three commissioners and designee Patt Bruce.

Chief's Report: Postponed

Mechanic's Report: Postponed

Other Reports: None

Old Business:

1. The Application for Eligibility in the State of Washington Surplus Property Program remains a work in progress.
2. The new flooring has been laid. Tom has ordered all new molding for the room and new hand rails for the bathrooms. He will install the molding after the new windows on the south west wall have been installed. Since the SW wall damage was not part of the the insurance claim, all work related to the claim has been complete. Patt will contact the insurance adjuster for final payment.
3. We are continuing to take bids for the south west wall repair project.
4. The exterior lights have all been installed. The light above the bay doors is so bright it may impede drivers on 110, especially when turning onto Mora Rd. Chip moved to have a hood installed over the light to better direct the lighting and shade areas that do not require illumination. Patt will find out if the manufacturer of the fixture makes such a hood and if not, will meet with a local metal smith to have one custom made. Also two of the lights were supposed to be motion activated. Patt will check with Chief Swagerty, who worked with the electricians on this project, to have that rectified.
5. Reports on the status of an emergency generator were postponed until Chief Swagerty is available to deliver them.

New Business:

1. The commissioners reviewed and discussed the insurance policy renewal from Enduris for 2020. Since the premium provides for a replacement cost which is close to 80% of the projected actual cost of replacement, which is estimated at \$450,000.00, the commissioners unanimously voted to accept the renewal as stated. Chip will contact Enduris and complete the renewal process.

Announcements: The Coastal Beach Cleaning crew will be using the meeting room on 4/20/19.

Meeting adjourned at 19.25

Read and approved on May 20, 2019 by

Commissioner, Chip Keen

Commissioner, Scott Horton

Commissioner, Tom Rosmond

Secretary, Patricia Bruce