

## **Monthly Commissioner Meeting Minutes**

### **September 17, 2018**

Meeting convened on September 17, 2018 at 19:01 at Three Rivers Fire Hall by Commissioner Tom Rosmond.

**Commissioners Present:** Tom Rosmond, Scott Horton

**Officers Present:** Patt Bruce (Secretary)

**Other Attendees:** None

#### **Changes/Additions to Agenda:**

1. Chief Swagerty was not in attendance so the Chief's Report, Mechanic's Report and Financial Report item #3 were postponed.

Minutes of the previous month's meeting were read, approved, and signed by Commissioners Rosmond and Horton.

**Secretary's Report:** None

#### **Financial Report:**

1. The funding which covered the postage for election ballots has been exhausted. Beginning in 2019, that expense will become the responsibility of the individual taxing districts so CCFD#6 elections fees will increase.
2. (5) Warrants totaling \$598.16 were requested on the Claims Payment Request dated 9/17/18 as follows:
  - \$200.00 for monthly secretarial services
  - \$73.49 for monthly utility service
  - \$15.17 for cement patch
  - \$22.75 for additional cement patch
  - \$286.75 for design and manufacture of parking signsTom moved to approve the request, Scott seconded, both commissioners signed the Claims Payment Request.
3. Chief Swagerty was not in attendance and therefore did not submit his time sheet.

**Chief's Report:** Postponed

**Mechanic's Report:** Postponed

**Other Reports:**

1. The written request for a CCFD#6 patch by a Kirkland fire cadet has been granted. The patch will be mailed out 9/18/18.

**Old Business:**

1. The Application for Eligibility in the State of Washington Surplus Property Program remains a work in progress.
2. The local business recommended to supply district T-shirts has closed. Patt will research and choose another vendor.
3. New insulation was installed in the southwest wall of the fire station. As soon as the newly acquired drywall is installed, the rooms can be painted.
4. The new parking signs have been installed in the parking lot. Parking permits will be issued upon approval of both parties.

**New Business: None**

**Announcements: None**

Meeting adjourned at 19:25

Read and approved on October 15, 2018 by

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Commissioner, Chip Keen

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Commissioner, Scott Horton

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Commissioner, Tom Rosmond

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Secretary, Patricia Bruce