

## **Monthly Commissioner Meeting Minutes November 19, 2018**

Meeting convened on November 19, 2018 at 19:05 at Three Rivers Fire Hall by Lead Commissioner Chip Keen.

**Commissioners Present:** Chip Keen, Tom Rosmond, Scott Horton

**Officers Present:** Patt Bruce (Secretary), Scott Swagerty (Chief)

**Other Attendees:** None

**Changes/Additions to Agenda:**

1. (3) items were added to Chief's Report
2. (1) item was added to New Business

Minutes of the previous month's meeting were read, approved, and signed by all three Commissioners.

**Secretary's Report:** None

**Financial Report:**

1. (8) Warrants totaling \$1,729.99 were requested on the Claims Payment Request dated 11/19/18 as follows:
  - \$200.00 for monthly secretarial services
  - \$64.24 for monthly utility service
  - \$322.25 for paint & painting supplies
  - \$57.46 for dump fees
  - \$250.00 for WFCA 2019 membership dues
  - \$380.40 for WA State Auditing Services
  - \$78.59 for drywall & mud
  - \$377.05 for district t-shirtsChip moved to approve the request, Scott seconded, all three commissioners signed the Claims Payment Request.
2. Chief Swagerty submitted his time sheet covering the period 10/15/18-11/18/18 for approval. His Payroll Certification of 22 hours of work for a total gross pay of \$253.00 was signed by all three commissioners and designee Patt Bruce.

**Chief's Report:**

1. It is time for the SCBA's annual flow test. Qualified testers will be in the area on 12/15/18. Chief Swagerty will either meet with them or find a suitable volunteer to do so.
2. Chief Swagerty has met (4) potential new recruits for the department.
3. EVIP training for district #6 will not be scheduled until Spring of 2019.

**Mechanic's Report:** None

**Other Reports:** None

**Old Business:**

1. The Application for Eligibility in the State of Washington Surplus Property Program remains a work in progress.
2. The district T-shirts have been ordered and should arrive by the end of the month. 52 shirts were ordered @ \$5.95 per shirt. The total with tax and shipping of \$377.05 was approved on this month's claim payment request.
3. The walls in the kitchen and meeting areas have been repaired and painted. The two bathrooms and the cabinets still need to be painted. Tom Rosmond is ordering all new molding (baseboards, windows and doors) Patt will order the flooring.

**New Business:**

1. Resolution #2018.1 requesting a 1% increase in the levy was approved and signed by all three commissioners.
2. The 2019 budget for CCFD#6 was approved and signed and all three commissioners and will be posted on the district's website.
3. To accommodate the secretary's schedule, the commissioners unanimously agreed to change the date of the next regular meeting, originally scheduled for 12/17/18, to 12/10/18.

**Announcements:**

1. Chief Swagerty and CCFD#1 Chief Paul will both be out of their districts from 11/20/18 – 11/25/18.
2. Patt Bruce will be out of the district from 12/14/18-1/10/19

Meeting adjourned at 19:50

Read and approved on December 10, 2018 by

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Commissioner, Chip Keen

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Commissioner, Scott Horton

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Commissioner, Tom Rosmond

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Secretary, Patricia Bruce