

Monthly Commissioner Meeting Minutes

March 19, 2018

Meeting convened on March 19, 2018 at 19:04 at Three Rivers Fire Hall by Chairman, Chip Keen.

Commissioners Present: Chip Keen, Tom Rosmond, Scott Horton

Officers Present: Scott Swagerty (Chief), Patt Bruce (Secretary)

Other Attendees: None

Changes/Additions to Agenda: None

Minutes of the previous month's meeting were read, approved, and signed by Commissioners Keen & Horton.

Secretary's Report:

1. The 2017 Pension Participation Certification Form has been completed, signed and submitted to the BVFF.
2. The 2018 Jurisdiction Survey has been completed and submitted to the Clallam County Auditor's Office.

Financial Report:

1. (5) Warrants totaling \$4,750.54 were requested on the Claims Payment Request dated 3/19/18 as follows:
 - \$200.00 for monthly secretarial services
 - \$148.36 for monthly utility service
 - \$1.63 for weed control
 - \$3876.21 for repair & painting of station's south wall
 - \$524.34 for Blue Host domain name and hosting fees through 2024Chip moved to approve the request, Scott seconded. All three commissioners signed the Claims Payment Request.
2. Chief Swagerty submitted his time sheet covering the period 2/19/18-3/18/18 for approval. His Payroll Certification of 22.50 hours of work for a total gross pay of \$258.75 was signed by all three Commissioners and by designee Patt Bruce.

Chief's Report:

1. All CCFD#6 volunteers received the recent CPR/1st Aid re-certification training and passed their exams. CPR cards are expected to arrive by the end of the month.
2. The Firefighter Appreciation Day went very well. The Chiefs discussed forming a planning committee, comprised of members from each local fire district, for future events.

Mechanic's Report: None

Other Reports: None

Old Business:

1. The Application for Eligibility in the State of Washington Surplus Property Program remains a work in progress.
2. Brian Moody has completed the repair and painting of the station's west wall. The commissioners approved his invoice for \$3,876.21 as noted in the financial report above.
3. Response to our recently submitted AFG Fema Grant Application is not expected until the fall of 2018.

New Business:

1. "Coast Savers" have requested the use of the fire hall to host their biannual coastal clean-up on 4/21/18. All present agreed to grant their request.

Announcements: None

Meeting adjourned at 19:31

Read and approved on April 16, 2018 by:

Commissioner, Chip Keen

Commissioner, Scott Horton

Commissioner, Tom Rosmond

Secretary, Patricia Bruce