

Monthly Commissioner Meeting Minutes

June 18, 2018

Meeting convened on June 18, 2018 at 19:02 at Three Rivers Fire Hall by Chairman, Chip Keen.

Commissioners Present: Chip Keen, Tom Rosmond

Officers Present: Scott Swagerty (Chief), Patt Bruce (Secretary)

Other Attendees: None

Changes/Additions to Agenda:

1. Scott Swagerty added (2) reports to Chief's Report
2. Scott Swagerty added (1) report to Mechanic's Report

Minutes of the previous month's meeting were read, approved, and signed by Commissioners Keen & Rosmond.

Secretary's Report: None

Financial Report:

1. \$50.00 from the sale of the surplus Husqvarna chainsaw was deposited into the district's fund.
2. Enduris has issued a \$55.00 credit for insurance coverage paid on the old brush truck. The coverage was discontinued when the truck was sold.
3. (5) Warrants totaling \$1333.53 were requested on the Claims Payment Request dated 6/18/18 as follows:
 - \$200.00 for monthly secretarial services
 - \$93.53 for monthly utility service
 - \$72.00 for annual P.O. Box rental
 - \$250.00 for training with CCFD#1
 - \$718.00 for annual pump test for E61Chip moved to approve the request, Tom seconded, both commissioners signed the Claims Payment Request.
4. Chief Swagerty submitted his time sheet covering the period 5/28/18-6/17/18 for approval. His Payroll Certification of 22 hours of work for a total gross pay of \$253.00 was signed by Commissioners Keen and Rosmond and by designee Patt Bruce.

Chief's Report:

1. New CCFD#6 recruits, Mary Soha and Maria Soha, have been attending level #1 firefighter training at CCFD#1.
2. There is still no date set for further EVIP training and testing.

Mechanic's Report:

1. Chief Swagerty reported that E61 is in need of a complete "head to toe" service. He will try to schedule this work when the mechanics are out here working in District #1 to help save on travel expenses.

Other Reports:

1. Tom Rosmond sent (2) CCFD#6 patches to Igor, a firefighter for the Russian Federation. Igor has promised to send one of his department's patches back to Tom.

Old Business:

1. The Application for Eligibility in the State of Washington Surplus Property Program remains a work in progress.
2. Maryann Richards from Evergreen Adjustment Services has been out to assess the water damage at the station. She will work with Robert from America's Finest to determine the replacement cost of the damage. Robert will invoice Enduris directly for his work drying out the station and once the replacement costs have been calculated and agreed upon, Maryann will request that Enduris send us a check to begin repairs. Scott Swagerty suggested that we replace the old carpet with a durable water resistant vinyl flooring. Patt will order flooring samples to choose from.

New Business:

1. Chip moved that we order district T-shirts for all new volunteers and to have on hand for any new recruits. Tom seconded, motion carried. Scott Swagerty will order the shirts.

Announcements: Jim Heuring has a new department e-mail account

Meeting adjourned at 19:34

Read and approved on July 16, 2018 by

Commissioner, Chip Keen

Commissioner, Scott Horton

Commissioner, Tom Rosmond

Secretary, Patricia Bruce