

Monthly Commissioner Meeting Minutes

April 16, 2018

Meeting convened on April 16, 2018 at 19:00 at Three Rivers Fire Hall by Chairman, Chip Keen.

Commissioners Present: Chip Keen, Tom Rosmond

Officers Present: Scott Swagerty (Chief), Patt Bruce (Secretary)

Other Attendees: Jim Heuring, Jason Annis (arrived @7:28 pm)

Changes/Additions to Agenda: None

Minutes of the previous month's meeting were read, approved, and signed by Commissioners Keen & Rosmond.

Secretary's Report:

1. The 2017 Annual Report, which is due 5/30/18, is almost ready for review.

Financial Report:

1. (6) Warrants totaling \$955.33 were requested on the Claims Payment Request dated 4/16/18 as follows:
 - \$200.00 for monthly secretarial services
 - \$186.63 for monthly utility service
 - \$75.00 for dispatch services
 - \$152.05 for fuel
 - \$303.30 for awards
 - \$38.35 for fuse & circuit breaker for E61Chip moved to approve the request, Tom seconded. Both commissioners signed the Claims Payment Request.
2. Chief Swagerty submitted his time sheet covering the period 3/19/18-4/15/18 for approval. His Payroll Certification of 21.50 hours of work for a total gross pay of \$247.25 was signed by Commissioners Keen & Rosmond and by designee Patt Bruce.

Chief's Report:

1. Bridgett Soha sent the CPR cards, earned at February's training, to district personnel. Volunteers should be reminded to check their spam folders if they do not receive their cards in their e-mail in-boxes.
2. The fire call on 3/24/18 began as a stolen car incident. District #6 volunteers responded to the second call about 2 hours later for a vehicle fire.

Mechanic's Report:

1. Fuses for the pump on E61 had to be replaced. The fuses were replaced with automatically resetting circuit breakers.

Other Reports:

1. The Enduris Yearly Review, due 5/4/18, has been completed and submitted.
2. Jim Heuring and Chief Swagerty have been reviewing and updating the district's co-operative agreement with the DNR. They have also been checking the district's wildland fire equipment and PPE's and found that what little we have does not meet the current NFPA standards and should be replaced. Jim will also be getting his Red Card Certification renewed primarily for the purpose of training personnel. Jim has had a lot of training and experience fighting wildfires and will be the incident commander on all wildland fires occurring in the district. He has also agreed to attend all Fire Chief meetings which will facilitate coordinated efforts with other fire districts. In the event that an apparatus is needed at a wildfire and the district can spare it, it could be rented out and Jim could drive it to the fire and pick up other Red Card Certified fire fighters along the way.

Old Business:

1. The Application for Eligibility in the State of Washington Surplus Property Program remains a work in progress.
2. Notification was received that the district will not be getting the AFG Fema Grant to purchase a new tender.

New Business:

1. The old chain saw on E61 needs to be replaced. Tom did some research and found a mid sized Stihl "Farm Boss" that retails for between \$300.00 & \$400.00. Chip moved to purchase the new saw, Tom seconded, motion carried. Chip further moved to declare the old saw as surplus property and sell it to the highest bidder once the new saw arrives. Tom seconded, motion carried.
2. Upon learning that the station's PPE's are out dated and do not meet current NFPA standards, Chip moved to pursue grants to cover the

cost of new PPE's and failing that to include the purchase of new PPE's in next year's budget, Tom seconded, motion carried.

1. **Announcements:** None

Meeting adjourned at 19:52

Read and approved on May 28, 2018 by

Commissioner, Chip Keen

Commissioner, Scott Horton

Commissioner, Tom Rosmond

Secretary, Patricia Bruce