

Monthly Commissioner Meeting Minutes September 18, 2017

Meeting convened on September 18, 2017 at 19:01 at Three Rivers Fire Hall by Chairman, Chip Keen.

Commissioners Present: Chip Keen, Tom Rosmond, Scott Horton

Officers Present: Patt Bruce (Secretary). Scott Swagerty (Chief)

Other Attendees: None

Changes/Additions to Agenda: None

Minutes of the previous month's meeting were read, approved, and signed by all three commissioners

Secretary's Report: The International Coastal Clean-up volunteers used the fire station to host their bi-annual beach clean-up on 9/16/17.

Financial Report:

1. (8) Warrants totaling \$3539.37 were requested on the Claims Payment Request dated 9/18/17 as follows:

- \$200.00 for monthly secretarial service
- \$67.43 for monthly utility service
- \$1337.11 for radio for Rescue 6-1
- \$95.85 for fuse and fluid for E6-1
- \$30.00 for payroll administration fee
- \$10.04 for copies of stand pipe keys
- \$5.40 for cleaning supplies
- \$1793.54 for R6-1 upfit items not included in the contract bid

Chip moved to approve the request, Scott seconded. All three commissioners signed the Claims Payment Request.

2. Chief Swagerty submitted his time sheet covering the period 8/21/17-9/18/17 for approval. His Payroll Certification of 24.60 hours of work for a total pay of

\$270.60 was signed by commissioners Keen, Rosmond, and Horton and by designee Patt Bruce

Chief's Report:

1. Due to scheduling difficulties, the date of the 2017 Firefighters Appreciation Day has still not been set.
2. Ten items on the R6-1 upfit were not completed as specified in the bid contract. Chip moved to withhold the final payment for the upfit until all issues have been resolved. Tom seconded, motion unanimously carried.

Mechanic's Report: None

Other Reports: None

Old Business:

1. The Application for Eligibility in the State of Washington Surplus Property Program remains a work in progress.
2. Brian Moody is still planning to repair the fire station's south wall.

New Business:

1. Since the new Rescue Truck is now officially in service, Chip moved to sell old brush truck. Tom seconded, all agreed. Patt will bring a resolution declaring B6-1 surplus property to the next meeting for approval and signatures. Chief Swagerty will list the truck on Craig's List for \$7,500.00 or Best Offer.
2. Now that the upfit on R6-1 is mostly complete the commissioners agreed that the insurance coverage on the truck should be increased to reflect the total replacement cost of the apparatus. It is currently insured for just the cost of the cab and chassis. Patt will contact Enduris to increase the coverage.

Announcements: Scott Horton will be out the district on 10/16/17 and will not be able to attend the next regularly scheduled meeting of commissioners.

Meeting adjourned at 19:39

Read and approved on October 16, 2017 by:

Commissioner, Chip Keen

Commissioner, Scott Horton

Commissioner, Tom Rosmond

Secretary, Patricia Bruce