

Monthly Commissioner Meeting Minutes

October 16, 2017

Meeting convened on October 16, 2017 at 19:05 at Three Rivers Fire Hall by Chairman, Chip Keen.

Commissioners Present: Chip Keen, Tom Rosmond

Officers Present: Patt Bruce (Secretary). Scott Swagerty (Chief)

Other Attendees: None

Changes/Additions to Agenda:

1. A discussion regarding the satisfactory completion of the R6-1 upfit was added to the financial reports.

Minutes of the previous month's meeting were read, approved, and signed by Commissioners Keen and Rosmond

Secretary's Report: The insurance coverage was increased on the new rescue vehicle to reflect the total replacement cost of the truck and all upfits.

Financial Report:.

1. Most of the upfit items that failed to meet the specifications of the bid contract have been rectified, however, the electrical schematic provided by US Fire Equipment is still not correct. Chip moved to withhold \$15,217.37 from the final payment for the build until a correct schematic is delivered. Tom seconded, motion carried.
2. (7) Warrants totaling \$52,163.35 were requested on the Claims Payment Request dated 10/16/17 as follows:
 - \$200.00 for monthly secretarial service
 - \$68.32 for monthly utility service
 - \$100.00 for dispatch services
 - \$88.89 for fuel
 - \$44.63 for hardware

- \$1,661.51 for additional items for the R6-1 upfit
- \$50,000.00 for partial payment of the original R6-1 upfit invoice

Chip moved to approve the request, Tom seconded. Both commissioners signed the Claims Payment Request.

3. Chief Swagerty submitted his time sheet covering the period 9/18/17-10/15/17 for approval. His Payroll Certification of 24.50 hours of work for a total gross pay of \$269.50 was signed by commissioners Keen and Rosmond, and by designee Patricia Bruce

Chief's Report:

1. Due to scheduling difficulties, the date of the 2017 Firefighters Appreciation Day has still not been set.
2. A "check engine" light has come on R6-1. It may be necessary to take the truck to a Ford dealer to determine which outfit is responsible for the wiring issue.

Mechanic's Report:

Other Reports: None

Old Business:

1. The Application for Eligibility in the State of Washington Surplus Property Program remains a work in progress.
2. Brian Moody's proposed deadline for repairing the fire station's south wall has passed and the work has yet to begin. Chief Swagerty reported that Mr. Moody is still planning to do the job but has no updates as to the time frame for the work.

New Business:

1. Resolution #2017.3 declaring B6-1 surplus to the needs of the district was signed by Commissioners Keen and Rosmond. Chief Swagerty suggested having the leaking windshield repaired in an effort to increase the selling price but the commissioners were reluctant to spend district funds on a surplus vehicle. Chief Swagerty then offered to caulk the windshield as one of his paid duties for the month. Both commissioners agreed to and accepted his offer.

Announcements: The 2018 Budget and Levy Certifications need to be filed by 11/30/17

Meeting adjourned at 19:31

Read and approved on November 20, 2017 by:

Commissioner, Chip Keen

Commissioner, Scott Horton

Commissioner, Tom Rosmond

Secretary, Patricia Bruce