

Monthly Commissioner Meeting Minutes

July 17, 2017

Meeting convened on July 17, 2017 at 19:08 at Three Rivers Fire Hall by Chairman, Chip Keen.

Commissioners Present: Chip Keen, Tom Rosmond

Officers Present: Patt Bruce (Secretary), Scott Swagerty (Chief)

Other Attendees: None

Changes/Additions to Agenda:

1. One fire call report was added to the Chief's Reports

Minutes of the previous month's meeting were read, approved, and signed by commissioners Chip Keen & Tom Rosmond

Secretary's Report: None

Financial Report:

1. (5) Warrants totaling \$1,155.78 were requested on the Claims Payment Request dated 7/17/17 as follows:
 - \$200.00 for monthly secretarial services
 - \$63.02 for monthly utility service
 - \$670.96 for welding repair of T6-1's water tank
 - \$121.80 for parts to repair E6-1
 - \$100.00 for dispatch servicesChip moved to approve the request, Tom seconded. Both commissioners signed the Claims Payment Request.
2. Chief Swagerty submitted his time sheet for the period 6/19/17-7/16/17. His Payroll Certification of 22.8 hours of work for a gross pay of \$250.80 was signed by Commissioners Chip Keen and Tom Rosmond and by designee, Patricia Bruce.

Chief's Report:

1. The Emergency Vehicle Drivers Training, EVIP classes, will be scheduled for the fall of 2017. CCFD#1 will contact neighboring districts with dates and times once they have been determined.
2. There was a brush fire on 7/15/17 at mile post #8 on 110 W caused by fireworks. Chief Swagerty was disappointed by the poor response from CCFD#6 volunteers.

Mechanic's Report:

1. The water leak of T6-1's storage tank has been repaired. All present agreed that there is no need to have the tank or the repair site repainted.

Other Reports:

1. Chip Keen attended the Ham Radio training on 7/15/17 & 7/16/17 where he passed the first of three levels of Ham Operators which enables him to operate a Ham Radio but does not qualify him to transmit messages unless it is to "save life or property" Based on all he learned about how signals are bounced, Chip recommended getting a radio base station for the fire hall and a repeater at the Quillayute Airport, which would require a coordinated effort with CCFD#1, the City of Forks, LaPush, NOAA, and the FAA. The repeater at the airport would work in conjunction with one on Mount Octopus to hopefully reach into all the valleys. The estimated cost for a repeater and antenna is around \$1,200.00. In an effort to become better prepared for a catastrophic event, Chip moved to include this cost in the 2018 budget, Tom seconded, motion carried.

Old Business:

1. The Application for Eligibility in the State of Washington Surplus Property Program remains a work in progress..
2. Chief Swagerty spoke with Lloyd at U.S. Fire Equipment regarding the upfit to the new brush truck. The flatbed is out being powder coated so no pictures are yet available. CCFD#1 gave a Vortex Radio to Chief Swagerty to ship to U.S. Fire Equipment so it could be built into the new truck. Once the new vehicle is delivered, the radio will be taken out of the old brush truck and given to CCFD#1 in return for the one installed in the new truck.
3. The repair of the station's south wall has yet to begin but Brian Moody has assured Chief Swagerty that it is still on his work schedule.

New Business:

1. The new CCFD#6 patches have proven to be quite popular. In order to get a better unit price, Tom moved to order an additional (100) patches, Chip seconded, motion carried. Tom will place the order.

Announcements: None

Meeting adjourned at 19:47

Read and approved on August 21, 2017 by:

Commissioner, Chip Keen

Commissioner, Scott Horton

Commissioner, Tom Rosmond

Secretary, Patricia Bruce