

Monthly Commissioner Meeting Minutes

January 16, 2017

Meeting convened on January 16, 2017 at 19:00 at Three Rivers Fire Hall by Chairman, Chip Keen.

Commissioners Present: Chip Keen, Tom Rosmond, Scott Horton

Officers Present: Patt Bruce (Secretary), Scott Swagerty (Chief),

Other Attendees: Don Dilley, Lyle Whidden, Josie Whidden

Changes/Additions to Agenda:

1. Discussion of the new brush truck was moved to the top of the agenda.

Minutes of the previous meeting were read, approved, and signed by Chip and Tom.

Secretary's Report:

1. The 2016 timber tax report has been published and is available for viewing. Patt can forward the report to any interested party upon request. There will also be a meeting on 1/20/17, which is open to all DNR Trust Lands Beneficiaries, to discuss proposed options for DNR Sustainable Harvest Levels.

Financial Report:

1. The \$480.00 rebate check from Motorola was deposited into the district's fund on 12/13/17.
2. (7) Warrants totaling \$2,238.68 were requested on the Claims Payment Request dated 1/16/17 as follows:
 - \$200.00 for monthly secretarial services
 - \$148.23 for monthly utility service
 - \$1,178.20 for installation & programming of new radios
 - \$224.00 for hydro-testing (8) air tanks
 - \$138.25 for CCFD#6 patches
 - \$100.00 for Dispatch services
 - \$250.00 for reimbursement of Chief's health insurance

Chip moved to approve the request, Tom seconded. All three commissioners signed the Claims Payment Request.

Chief's Report:

1. There was a large chimney fire on 1/04/17 in a new structure on Dickey Ln. CCFD#1 provided mutual aid. The homeowner had most of the wood removed from the fireplace before firefighters arrived so firefighters only had to cool the chimney. The structure suffered very little damage.
2. The (8) air tanks sent out for hydro-testing passed their tests and were returned to the station. The remaining (8) tanks will be sent out for testing within the next two weeks.
3. CCFD#1 is being fitted for class B uniforms next week. The commissioners, who previously agreed to provide class B uniforms for all district firefighters, were not able to fit them in the 2017 budget but hope to be able to buy them next year. Chip suggested that the Chief might need a uniform sooner and moved to have him fitted along with CCFD#1 next week. Scott Horton seconded, all agreed.

Mechanic's Report:

1. The new 240 amp main breaker is still on order. Shane Anderson will replace the old breaker as soon as it arrives.

Other Reports: None.

Old Business:

1. The new Ford F550 cab and chassis ordered from Columbia Ford is expected to be delivered to U.S. Fire Equipment tomorrow 1/17/17. Bids for the up-fit are still being sought. Lyle Whidden, an expert local welder, declined to bid on the up-fit job but came to the meeting to offer his expertise on the subject. He recommended upgrading the proposed Briggs & Stratton pump engine to an industrial Honda motor and forgoing the rear mud flaps given the local weather and terrain. He also recommended getting a price quote for a steel bed as opposed to aluminum. In his experience steel can cost half as much while being stronger and since the truck would be housed inside the station, the steel would likely last longer and be just as easy to maintain as the aluminum. Lastly, he suggested searching the internet to find more places willing and able to do the up-fit. Patt agreed to do the search. Chief Swagerty is considering switching the proposed water tank for the new truck from fiberglass to polypropylene which would afford greater water capacity for the same weight but he wants to check into the longevity of the polypropylene first. Tom Rosmond reiterated the importance of choosing a water tank that is well baffled. The consensus of the group remained to copy the DNR trucks as much as possible. Scott Horton offered to use his connections with the DNR to obtain a list of their vehicles' specifications that we could use in obtaining bids for the up-fit. Chief Swagerty has already been working with

DNR firefighters and mechanics so he will get the specifications list from them.

2. The Application for Eligibility in the State of Washington Surplus Property Program remains a work in progress.
3. The inventory list of small and attractive assets is complete. Patt will search the files for old invoices to find information about the assets that is missing on the list.
4. Tom presented the new CCFD#6 patches. It is a little difficult to delineate the details so Tom proposed adding a red border. All agreed. Tom will place a new order for patches that will include the border.
5. Chip proposed hiring Brian Snure for legal advice concerning the potential ramifications of signing the WFCA interlocal agreement and Employer Application. Tom seconded, all agreed. Chip will follow up with Brian Snure and report back.

New Business:

1. Chip plans on attending the upcoming Snure Seminar in Lynnwood WA on 2/11/17 which will cover Bid Laws and Fire Service Consolidation.

Announcements: None.

Meeting adjourned at 20:34

Read and approved on February 20, 2017, by:

Commissioner, Chip Keen

Commissioner, Scott Horton

Commissioner, Tom Rosmond

Secretary, Patricia Bruce