

Monthly Commissioner Meeting Minutes August 21, 2017

Meeting convened on August 21, 2017 at 19:07 at Three Rivers Fire Hall by Chairman, Chip Keen.

Commissioners Present: Chip Keen, Tom Rosmond, Scott Horton

Officers Present: Patt Bruce (Secretary)

Other Attendees: Lyle & Josie Whidden

Changes/Additions to Agenda:

1. Chief's Reports, Financial Report item #2, and Old Business items #2 & #3 were postponed until Chief Swagerty is present to deliver those reports.
2. One item was added to New Business and was moved to the top of the agenda for the convenience of the other attendees.

Minutes of the previous month's meeting were read, approved, and signed by all three commissioners

Secretary's Report: None

Financial Report:

1. (6) Warrants totaling \$1,026.14 were requested on the Claims Payment Request dated 8/21/17 as follows:
 - \$200.00 for monthly secretarial service
 - \$64.48 for monthly utility service
 - \$85.34 for shipping radio to be installed in new Brush Truck
 - \$33.22 for unloader kit for E6-1
 - \$209.50 for re-order of district patches
 - \$433.60 for repair to unloader on E6-1

Chip moved to approve the request, Scott seconded. All three commissioners signed the Claims Payment Request.

2. The Chief was not present and did not submit his time sheet

Chief's Report: Postponed

Mechanic's Report: None

Other Reports: None

Old Business:

1. The Application for Eligibility in the State of Washington Surplus Property Program remains a work in progress.
2. The update on the Brush Truck's upfit was postponed.
3. The update on the repair of the station's wall was postponed.
4. The second batch of 100 CCFD#6 patches arrived.

New Business:

1. The Whiddens came to discuss the yard maintenance and cleaning they do at the fire station. Since there is no written contract, the Whiddens have been performing their services according to directives they received from previous commissioners and wanted to insure that the current board was satisfied with both the quality and quantity of their work. Chip, Tom and Scott all agreed with their predecessors that, to save money, the grounds should only be mowed when it starts to get out of hand and Josie should continue to clean the interior when Lyle mows. Chip added that weed eating around the fence is only necessary to the extent of protecting the fence from aggressive vegetation and Tom reminded them that the drainage ditch should be kept free of vegetation as well. All parties present agreed.
2. Tom moved to let the International Coastal Clean- Up volunteers use the fire hall on 9/16/17, Scott seconded, all agreed.

Announcements: None

Meeting adjourned at 19:33

Read and approved on September 18, 2017 by:

Commissioner, Chip Keen

Commissioner, Scott Horton

Commissioner, Tom Rosmond

Secretary, Patricia Bruce