

Monthly Commissioner Meeting Minutes

April 17, 2017

Meeting convened on April 17, 2017 at 19:03 at Three Rivers Fire Hall by Chairman, Chip Keen.

Commissioners Present: Chip Keen, Tom Rosmond, Scott Horton

Officers Present: Patt Bruce (Secretary), Scott Swagerty (Chief)

Other Attendees: None

Changes/Additions to Agenda: None

Minutes of the previous month's meeting were read, approved, and signed by all three commissioners.

Secretary's Report:

1. The 2017 Census of Governments has been completed and submitted.
2. The 2017 WFCA Wage & Benefit survey has been completed and submitted.
3. The district has been successfully enrolled in the WFCA health insurance program. Chief Swagerty has received his insurance cards.

Financial Report:

1. (3) Warrants totaling \$430.16 were requested on the Claims Payment Request dated 4/17/17 as follows:
 - \$200.00 for monthly secretarial services
 - \$130.16 for monthly utility service
 - \$100.00 for dispatch services

Chip moved to approve the request, Tom seconded. All three commissioners agreed and signed the Claims Payment Request.

Chief's Report:

1. Chief Swagerty's payroll account is almost set to go at the Clallam County Auditor's Office. Patt will send a copy of Scott's completed I9 and register him with the DSHS as a new hire as of 4/17/17.
2. CCFD#1 has officially declined to trade their E9-2 with CCFD#6's E6-1. Since Chief Swagerty believes E9-2 to be their only surplus apparatus equally beneficial to CCFD#6 as its current E6-1 there will be no pumper truck exchange with CCFD#1.

Mechanic's Report: None

Other Reports: None.

Old Business:

1. The Application for Eligibility in the State of Washington Surplus Property Program remains a work in progress.
2. Pictures of the completed new brush truck must accompany the reimbursement request from the DNR Wildfire Grant. As soon as those are available, Patt will submit the completed reimbursement forms.
3. Chief Swagerty plans on making his first inspection of the new brush truck this Friday 4/21/17. When the upfit is complete, he will hire Richmond Radio to remove the radio from the old brush truck so he can take it to U.S. Fire Equipment to have it installed in the new truck.

New Business:

1. Volunteers inspected the leaking south wall of the fire station at their last drill meeting. The consensus of those present was that the leak was most likely coming from the channel siding above the Hardie board. Chip moved to have the channel siding replaced. Tom seconded, all agreed. Patt will contact qualified repairmen for an estimate for the work.

Announcements: None.

Meeting adjourned at 19:50

Read and approved on May 15, 2017 by:

Commissioner, Chip Keen

Commissioner, Scott Horton

Commissioner, Tom Rosmond

Secretary, Patricia Bruce