

## ***Special Commissioner Meeting Minutes February 28, 2017***

Meeting convened on February 28, 2017 at 18:31 at Three Rivers Fire Hall by Chairman, Chip Keen

**Commissioners Present:** Chip Keen, Tom Rosmond, Scott Horton

**Officers Present:** Patt Bruce (Secretary) Scott Swagerty (Chief)

**Other Attendees:** None

**Changes/Additions to Agenda:** None

### **New Business:**

1. To prevent any unnecessary delays in the completion of the new brush truck, the Commissioners of CCFD#6 called a special meeting to review, complete, and approve the bid contract they hired Brian Snure to prepare. It was decided that Chip Keen would serve as the contact for any inquiries throughout the bidding process and that sealed bids will be accepted up to the agreed upon Bid Opening time of 5pm on Wednesday, March 15, 2017. Chip proposed that he e-mail the approved bid contract in a zip file with pictures of the DNR truck that served as a template for the upfit to qualified builders. Tom seconded, motion unanimously carried. Chip will ensure that the legal notice of a call for bids is published in the March 2, 2017 Fork's Forum as required by the formal and sealed bid process.

**Announcements:** none

Meeting adjourned at 18:45

Read and approved on March 20, 2017, by:

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Commissioner, Chip Keen

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Commissioner, Scott Horton

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Commissioner, Tom Rosmond

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Secretary, Patricia Bruce