

Special Commissioner Meeting Minutes February 14, 2017

Meeting convened on February 14, 2017 at 18:30 at Three Rivers Fire Hall by Chairman, Chip Keen

Commissioners Present: Chip Keen, Tom Rosmond, Scott Horton

Officers Present: Patt Bruce (Secretary) Scott Swagerty (Chief) Mac Farrell (Training Officer)

Other Attendees: Bob Wishon

Changes/Additions to Agenda: None

New Business:

1. Chip learned at the recent Snure Seminar that the proposed upfit for the new brush truck will require a formal and sealed bidding process because initial quotes are predicting it will exceed the \$50,000.00 threshold. In addition to specifying the exact build and warranty information, the bid contract must contain all the terms involved as well as any and all contingencies including a performance bond should terms not be met for any reason. The formal process must begin by publishing a notice of "a call for bids" in the Fork's Forum. The completed bid contract will then be sent to contractors specializing in building fire equipment wishing to submit a sealed bid. The bids will be opened and read at a public meeting at which point the commissioners will vote and award the bid.
2. Chip proposed hiring Brian Snure to write the bid contract for the upfit. Mr. Snure and his father specialize in fire district law and have a wealth of experience with these contracts. Scott Horton seconded, Tom agreed. Chief Swagerty will send Chip a finalized specification list for the upfit which Chip will forward to Brian Snure while enlisting his services.

Announcements: none

Meeting adjourned at 18:51

Read and approved on February 20, 2017, by:

Commissioner, Chip Keen

Commissioner, Tom Rosmond

Commissioner, Scott Horton

Secretary, Patricia Bruce