

## **Monthly Commissioner Meeting Minutes November 21, 2016**

Meeting convened on November 21, 2016 at 19:04 at Three Rivers Fire Hall by Chairman, Chip Keen.

**Commissioners Present:** Chip Keen, Tom Rosmond, Scott Horton

**Officers Present:** Patt Bruce (Secretary), Scott Swagerty (Chief)

**Other Attendees:** None

**Changes/Additions to Agenda:** None

Minutes of the previous meeting were read, approved, and signed by all three commissioners.

### **Secretary's Report:**

1. The rebate for the Motorola pagers has been completed and submitted.

### **Financial Report:**

1. (7) Warrants totaling \$1,318.55 were requested on the Claims Payment Request dated 11/21/16 as follows:
  - \$200.00 for monthly secretarial services
  - \$59.84 for monthly utility service
  - \$62.19 for monthly telephone service
  - \$733.16 for electrician to wire in the automatic door openers
  - \$34.67 for printer ink
  - \$23.67 for a new circuit for E61
  - \$250.00 for reimbursement of Chief's health insurance

Chip moved to approve the request, Tom seconded, Scott agreed. All three commissioners signed the request.

**Chief's Report:**

1. The new radios are working very well. Chief Paul from CCFD#1 is planning on taking his radio to La Push some time next week so they can clone it which will make La Push VHF compatible. Once that happens, Pencom will transmit all calls via VHF utilizing the Gunderson tower.
2. All of the SCBA's have passed their annual inspections. The cascade filling system was also inspected. The results of the air quality test are expected back within a few weeks. The air tanks need to be hydrotested which cannot be done on site so Chief Swagerty sent half of the department's tanks to SeaWestern for testing. When the first (8) tanks have been tested and returned, he will send the second half for testing.
3. All of the department's fire extinguishers have also passed their annual inspections.

**Mechanic's Report:**

1. Breeden Repair disassembled, cleaned, and reassembled the air compressor on E61, it is now working properly.
2. During the inspection of the cascade system, the circuit breaker overheated in the control panel which caused the main breaker to overheat as well. Shane Anderson of Anderson Electric came out and was able to get the cascade system working so the inspection could be completed. Shane will order a new 100 amp circuit breaker and a new 240 amp main breaker to replace the faulty breakers.

**Other Reports:** None.

**Old Business:**

1. The Application for Eligibility in the State of Washington Surplus Property Program remains a work in progress.
2. Chief Swagerty has started the list of small and attractive assets that will be included on the inventory report with the capital assets.
3. Lincoln Electric has rescinded its bid for the back-up generator. Chief Swagerty will try to persuade Shane Anderson to reconsider submitting a bid for the job.
4. Tom presented the proposed CCFD#6 patch with several font color choices. All present preferred the white lettering. Chip moved to place an initial order of 25 patches, Scott seconded, all agreed. Tom will order the patches.

**New Business:**

1. The commissioners unanimously agreed that they needed more time to read the 12 page agreement to participate in the WFCA health insurance program before signing it. There was also some concern with the language used in the Employer Application that they would need to sign as well. Chip moved to postpone the entire enrollment process until the commissioners have a better understanding of the potential ramifications involved. Tom seconded, all agreed. Chief Swagerty asked that they also consider increasing the amount of reimbursement he would receive toward his health insurance. Chip moved to consider his request but refrained from agreeing to it. Tom seconded, all commissioners agreed they would readdress health insurance reimbursements at the next meeting.
2. At the commissioners request, Chief Swagerty has ordered a new Ford F550 cab and chassis from Columbia Ford with all the options necessary to enable it to be up-fitted to a brush truck for \$58,591.38 including taxes. It should be built and delivered within 120 days of order. Chief Swagerty then contacted Braun to do the up-fit but they are over a year behind on their up-fit orders. He then contacted U.S. Fire Equipment who quoted a starting price of \$51,183.00 with a completion time of about 2 months. Chief Swagerty expects the price will be closer to \$62,000.00 by the time all the DNR recommended up-fits are added. He also has a call in to Trivan but hasn't heard back from them. Chip requested that all contracts involving the new brush truck be "subject to approval". Chief Swagerty said he would be in constant contact with the contractor as the build takes place to ensure the truck is built and delivered as ordered.
3. The Application for the 2017 Wildland Fire Preparedness Grant has been completed. Chip approved and signed the application. Patt will submit the application to the DNR before the 11/30/16 deadline.
4. The 2017 Levy Certification has been completed and signed. Chip moved to approve Resolution # 2016.3 requesting the levy. Scott Horton seconded, all agreed and signed the resolution.
5. Chip moved to approve the 2017 budget. Tom seconded, all agreed and signed the 2017 budget.

**Announcements:** Patt will be out of the district from 12/13/16-1/6/17. As a result, the next regular commission meeting will be held on 12/12/16.

Meeting adjourned at 20:48

Read and approved on December 12, 2016, by:

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Commissioner, Chip Keen

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Commissioner, Scott Horton

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Commissioner, Tom Rosmond

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Secretary, Patricia Bruce