

Monthly Commissioner Meeting Minutes

January 18, 2016

Meeting convened on January 18, 2016 at 19:05 at Three Rivers Fire Hall by Chairman, Chip Keen.

Commissioners Present: Chip Keen, Tom Rosmond

Officers Present: Scott Swagerty, (Chief) Patt Bruce (Secretary)

Other Attendees: None

Changes/Additions to Agenda:

1. New Business item #2 was covered during the financial reports so that the Claims Payment Request could be completed and signed.
2. New Business item #4 was postponed to the next meeting.

Minutes of the previous meeting were read, approved, and signed by Chip and Tom.

Secretary's Report:

1. So far there has been no interest from CCFD#6 volunteers in the Washington Fire Commissioners' Association's health care coverage.
2. Attendance at CCFD#1's commissioners' meeting by CCFD#6's commissioners was postponed to their February meeting 2/14/16.
3. A writ naming CCFD#6 garneshee defendants in a judgment against individuals who have never been employed, contracted, or commissioned by Three Rivers Fire Department has been answered and returned to all parties as instructed and commanded per the writ.

Financial Report:

1. The invoice arrived for the controllers to the cannon switch light. Because they cost \$672.88 each and are not immediately needed for E61, Chip moved that we return the controllers and agree to pay a reasonable restocking fee. Tom seconded. Patt will negotiate the restocking fee and return the controllers.
2. (6) Warrants totaling \$1,614.79 were requested on the Claims Payment Request dated 1/18/16 to cover expenses incurred from 12/22/15-1/18/2016 and 2016 pensions and disability coverage. Chip moved to approve the request, Tom seconded and both commissioners signed the Claims Payment Request.

Chief's Report:

1. Chief Swagerty was pleased with the excellent attendance of CCFD#6 volunteers at the interdepartmental PenCom training held in Forks on 12/8/15.
2. The deadline for participation in the NFPA's Fourth Survey of the Needs of Fire Services has passed.
3. Shane Pegram, from DNR is scheduled to bring one of their brush trucks to Three Rivers Fire Hall @ 6:00 pm on 2/15/16, just prior to our next commissioners' meeting, so that all interested personnel can check it out. Shane would like to attend all or part of the meeting that follows.
4. Chief Bill Paul of CCFD#1 has officially been hired as the first paid fire chief of the district. All present agreed he is a most excellent and deserving choice and look forward to years of continued mutual aid and cooperative training with him and his crew.
5. Chief Swagerty would like to have the maintenance records for the

department's equipment and apparatuses reported on the Emergency Reporting System. Patt will explore the options for doing so and report back.

Mechanic's Report: None

Other Reports:

1. Tom and Patt continued the Community Outreach Campaign canvassing the Quillayute Prairie east of Delta Wing through Mina Smith Rd. with a couple exceptions that will be covered next time.

Old Business:

1. Scott's and Tom's signed oaths of office were delivered to the County Auditor's Office on 12/31/15.

New Business:

1. While opinions continue to be sought on the upfit wish list for the new brush truck, most agree it should have the capacity to carry at least 500 gallons of water so Tom priced a new 500 gallon polyethylene tank which retails for @ \$1,200.00 not including installation. A brief discussion about the pump on the brush truck followed. Both commissioners and the chief agreed that the pump should be replaced when the truck is. They also agreed that a 10 Hp air cooled diesel pump would be the best choice. Tom will research options and prices. Chip then suggested we also ask DNR about their upfit choices. Scott Swagerty then recommended asking DNR if we could contract them to design and manufacture the necessary upfits on any new truck we get.
2. The discussion regarding the new controllers was covered during the financial reports.
3. During the Community Outreach Campaign, many residents have asked about using the facilities at the Quillayute Airport as an emergency shelter. Tom Rosmond suggested posting a response to that question on our website. He noted that while there is a powerful generator at the adjoining weather station and 70%-80% of district 6 residents live on the same side of all the bridges as the airport, the retrofits necessary to enable the existing structures to better withstand an earthquake would likely be very difficult and expensive. He also noted that the property still belongs to the City of Forks so we have no authority to use or make any changes to it. Chip then suggested that we ask the commissioners of CCFD#1 for their input on this subject at their upcoming meeting before publishing a response. He then added that their opinions should also be sought regarding our desire to have the water storage tank at the airport outfitted with an automatic fill device as it seems mutually beneficial to their department. Patt will ask Deb about adding these items to their agenda.
4. The discussion regarding the Wildland Fire Preparedness Grant was postponed because Scott Horton who has taken the lead on this was not in attendance.

Announcements:

1. The Chiefs of CCFD#1, CCFD#6 and La Push Fire Department are planning an awards banquet to be held sometime in April.
2. It is time for department personnel to update their CPR training.

Meeting adjourned at 20:08

Read and approved on February 15, 2016, by:

Commissioner, Chip Keen

Commissioner, Scott Horton

Commissioner, Tom Rosmond

Secretary, Patricia Bruce