

Monthly Commissioner Meeting Minutes

February 15, 2016

Meeting convened on February 15, 2016 at 19:03 at Three Rivers Fire Hall by Chairman, Chip Keen.

Commissioners Present: Chip Keen, Tom Rosmond, Scott Horton

Officers Present: Scott Swagerty, (Chief) left meeting at 18:25, Patt Bruce (Secretary) Mac Farrell (Training Officer)

Other Attendees: None

Changes/Additions to Agenda:

1. Shane Pegram was not able to stay for the meeting. The information he shared before leaving is included in Other Reports item #3.
2. Financial report item #2, Old Business item #1, and New Business item #5 have not been completed as indicated in the agenda and will be reported on at the next meeting.
3. Mac added two items to the Mechanic's Reports.
4. Chip added one item under New Business.

Minutes of the previous meeting were read, approved, and signed by Chip and Tom.

Secretary's Report:

1. The controllers for the switches on E61 were successfully returned to True North with a 10% restocking fee.
2. Chief Swagerty would like all repair records for the apparatuses and scba's added to the ERS. Patt will try to record all logged repairs onto the ERS.
3. Tom and Patt will be attending the annual Snure Seminar on 3/19/16.

Financial Report:

1. (10) Warrants totaling \$1,901.93 were requested on the Claims Payment Request dated 2/15/16 to cover expenses incurred from 1/19/16-2/15/16, 2015 building and grounds maintenance fees, and registration for the Snure training. Chip moved to approve the request, Tom seconded, all agreed and signed the Claims Payment Request.

Chief's Report:

1. Training Officer Farrell scheduled a CPR/First Aid training for all firefighters whose cards have expired at the Fork's Ambulance Bay on 2/16/16. The trainer is requesting a cash prepayment which the department is unable to do. Chief Swagerty will contact the trainer and explain our accounting procedure.
2. Training for Fire Fighter #1 Certification will begin on 2/16/16 at 7 pm at the Forks fire station.
3. Two new volunteers have joined the department and plan to attend the FF#1 training.
4. The detailed Protection Class Report for CCDF#6 based on the evaluation of the WSRB arrived. The department retained it's #8 rating.

Mechanic's Report:

1. The wiper knob on T61 has been replaced.
2. The hard line hose reel on E61 needs to be altered so that the hose unwinds from the top. Mac and Don Dilley will assess options for accomplishing this.
3. The generator on E61 is still not functioning properly. Patt will make an appointment with Forks' Auto Electric to have it repaired.

Other Reports:

1. The commissioners of CCFD#1 were very supportive of moving the water tank at the airport and getting it plumbed and outfitted with an autofill device.
2. After hearing Jim Buck's presentation on the effects an earthquake would have on our district at the CCFD#1 commissioners' meeting, Chip moved that any proposed emergency shelter for CCFD#6 be located at the Quillayute Airport. Jim reported that experts expect bridges to be walkable at best so the fire station might not be accessible to most residents. Jim also said that since C130's could land there and experts think the cement is thick enough to survive a quake, the airport might be the best command center for the entire peninsula. Chip recommended getting a HAM radio station installed at the airport and a volunteer to operate it. The fire station still needs a back up generator but only one large enough to operate the heater, well, bathrooms and air compressor. Chip will contact Lincoln Electric to check into sizes and prices.
3. Shane Pegram from the DNR invited all firefighters interested in getting a red card to contact Sam Phillips @ the DNR. The wildland fire training is mostly completed on-line with a field day training held on the last Saturday in April, He also expressed concerns about the DNR not being notified about beach and wildland fires in our district. Chief Swagerty informed him that he did request DNR response through Pencom at every incident occurring in their jurisdiction. Shane suggested using the language, "The fire is a threat to forested lands" when reporting to pencom upon arriving on scene.

Old Business:

1. The 2016 Certification of Levies arrived from the county. The Total Taxable Value in the district is \$33,084,876.00 @ a Levy Rate of .9907974266 yields Total Taxes of \$32,780.41

New Business:

1. The 2015 Pension Participation Form was signed by Commissioner Keen and Chief Swagerty. Patt will file the form with the Board of Volunteer Fire Fighters.
2. Chip received a request to change the Agent of Record to Receive Claims for Damages from retired commissioner Joe Seymour. Patt will file a request with the county to have Chip Keen named Agent of Record.
3. After seeing the brush truck Shane Pegram brought, Tom thinks the 10hp diesel pump he was researching might not be powerful enough. Tom and Scott Horton will attempt to get a spec sheet from Shane.
4. Chip suggested having a Three Rivers Fire patch made. Tom volunteered to contact a local artist to begin the design process.

Announcements:

Meeting adjourned at 18:47

Read and approved on March 21, 2016, by:

Commissioner, Chip Keen

Commissioner, Scott Horton

Commissioner, Tom Rosmond

Secretary, Patricia Bruce