

Monthly Commissioner Meeting Minutes

November 16, 2015

Meeting convened on November 16, 2015 at 19:04 at Three Rivers Fire Hall by Chairman, Chip Keen.

Commissioners Present: Chip Keen and Tom Rosmond

Officers Present: Patt Bruce (Secretary) Scott Swagerty (Chief)

Other Attendees: None

Changes/Additions to Agenda: None.

Minutes of the previous meeting were read, approved, and signed by Chip and Tom.

Secretary's Report:

1. The affidavit from U S Fire Equipment, LLC could not be used to obtain a new copy of the title from the Secretary of State's office because they were not the registered owners on file. The truck is still registered to King County Fire District #4 who has been contacted and has agreed to send a signed & notarized affidavit relinquishing ownership of or interest in the pumper which will allow the transfer of ownership and the processing of a new copy of the title.
2. All but (2) incidents involving CCFD#6 have been reported, reviewed and exported on the Emergency Reporting System. Chief Swagerty recalled responding to one of the two calls which occurred on 10/6/12. He supplied the necessary information needed to complete that report. Patt will canvass the rest of the district for information regarding the other pending report and hopefully complete and export both on the ERS.

Financial Report:

1. (7) Warrants totaling \$749.10 were requested on the Claims Payment Request dated 11/16/2015 to cover expenses incurred from 10/20/15-11/16/15. Chip moved to approve the request and Tom agreed. Both commissioners signed the Claims Payment Request.

Chief's Report:

1. Chief Swagerty believes our volunteers need more advanced training and would like to continue to work in cooperation with the other local departments to get as much experience and fire training as possible.
2. Chief Swagerty got a follow-up report from the insurance company covering the vehicle involved in the fire on 10/29/15. The fire was caused by wires that shorted out.
3. The Chief noticed on recent calls that firefighters had difficulty deploying the SCBA from inside (E61). He plans to include additional training on that in upcoming drill nights.

.Mechanic's Report:

1. All department fire extinguishers have been inspected and recharged. Chief Swagerty had all but one changed to the ABC type extinguisher for ease of use. The one foam extinguisher for gas fires has a distinctive silver label.
2. (2) new switches arrived for the cannon light on (E61). Don Dilley will be notified so he can replace the broken one. All other switches on (E61) were tested and found to be in good working order.
3. The battery cables on (E61) have been cleaned and a missing tensioner bolt for the alternator belt has been replaced so the batteries are once again charging properly.

Other Reports:

1. Scott Horton and Tom Rosmond have both been officially elected into the commissioner's offices they have been serving as appointees.
2. Tom and Patt completed canvassing the remainder of Mora Rd. and began the west end of Quillayute Prairie. All residences west of Delta Wing, inclusive, except Dickey Ln, have now been visited.
3. Chip has completed the Washington State Auditor's Office Survey of Public Records Request on behalf of CCFD#6.

Old Business:

1. An interdepartmental training was held on 11/10/15 & 11/11/15 in the live burn trailer in CCFD#1.

New Business:

1. After comparing competitive insurance quotes, Chip moved that we go with Enduris for the department's 2016 coverage. They offer better coverage for about \$1,000 less. Tom agreed. The Enduris application must be completed and submitted before the current policy ends 12/1/15.
2. Tom began researching options for buying a new brush truck just to determine what is available and at what cost. He found a Dodge website that sells just the cab and chassis and another company that specializes in upfitting the chassis for fire fighting apparatuses. The smallest available crew cab with sufficient power to carry the necessary equipment and at least 500 gallons of water sells for \$56,265. Tom will contact the other company for a quote regarding the custom upfit. Patt asked Tom for clarification on replacing the brush truck as the minutes from the previous meeting referenced replacing the pumper. Tom explained that he felt since the brush truck was over 30 years old and the windshield leaks it should be replaced first. Patt then reminded Tom that the mechanics determined that the new pumper while more recently manufactured actually has a lot more hours on its engine than the brush truck. Scott Swagerty then said that as Chief he is responsible for everyone's safety and he feels that the brush truck should be replaced before the pumper. He pointed out that the department gets far more calls for brush fires than for structure fires and added that if the new brush truck carries 500 gallons of water it would be large enough to replace the pumper as the primary

responding unit to vehicle fires and accidents. Chip then reiterated that no purchase will be authorized until the district comes to some consensus on what its primary needs are and the best way to meet those needs. All present agreed that this discussion would continue at drill nights and future commissioners' meetings.

3. The 2016 Levy Certification Request was completed and signed.
4. Resolution #2015.5 requesting a 1% increase in the levy from the previous year was approved and signed by both commissioners.
5. Chip and Tom completed and signed the 2016 Budget. Patt will file the Budget and Levy Request with the County before the November 25th due date.

Announcements: None

Meeting adjourned at 20:42

Read and approved on November 16, 2015, by:

Commissioner, Chip Keen

Commissioner, Scott Horton

Commissioner, Tom Rosmond

Secretary, Patricia Bruce