

Monthly Commissioner Meeting Minutes

February 16, 2015

Meeting convened on January 19, 2015 at 19:00, by Chairman, Chip Keen.

Commissioners present: Chip Keen, Tom Rosmond.

Officers Present: Patt Bruce (Secretary) Rowena Jennings (Secretary)

Other Attendees: None

Changes/Additions to Agenda: None

Minutes of prior meeting read, approved and signed.

Secretary's Report: None

Financial Report.

Vouchers reviewed and signed.

Chief's Report/Captain's Report: None

Other Reports: None

Old Business:

- A rusted valve was replaced in the Tender's airbrakes. Tender is back in service.
- The Chief's discretionary fund has been placed in an account at First Federal Bank with the Chief & Secretary as signers.
- The Fire Station's laptop has been repaired.
- A new metal cutting saw was purchased and awaits retrieval at Jerry's Small Engines.
- The second floor heater switch has been replaced and heater is in good working order.

New Business:

- Chip has begun to explore the grant application process with the USDA for the emergency shelter project. After discovering that Clallam County was not one of the choices of existing counties requesting a grant, he drew a rudimentary map outlining our district for them. They are supposed to get back to him once they get us in their system. He also learned that the maximum amount a USDA grant would cover is something on the order of 50%. Other grant possibilities will be pursued as will the discussion of scaling back the emergency generator/shelter project.

- It was decided that the Chief would be the best choice to arrange a field visit with the WSRB to evaluate our community’s fire defenses. Contact information will be forwarded to Interim Chief Swaggerty.
- The rental and usage agreement for the fire hall was upgraded and approved.
- Chip & Patt are scheduled to attend the small government training seminar. “How to Prepare and File Your Annual Report” on 2/24/15 in Port Townsend.
- Chip, Tom, Scott, Rowena, & Patt will attend the WFCA training “Board Meetings: Be Compliant Not Defiant” on 3/28/15 in Ocean Shores.

Announcements:

Meeting adjourned at 19:31

Read and approved on March 16, 2015, by

Commissioner

Commissioner

Commissioner

Secretary