

# ***Monthly Commissioner Meeting Minutes***

## ***April 20, 2015***

Meeting convened on April 20, 2015 at 19:04 at Three Rivers Fire Hall, by Chairman, Chip Keen.

Commissioners present: Chip Keen, Tom Rosmond, Scott Horton.

Officers Present: Patt Bruce (Secretary) Rowena Jennings (Secretary) Scott Swagerty (Interim Chief)

Other Attendees: None

Changes/Additions to Agenda: All items most relevant to the Chief were moved to the top of the agenda because he had to leave early.

Minutes of prior meeting read, approved and signed.

Secretary's Report: None

Financial Report:

1. (9) Warrants totaling \$1,885.90 were requested to cover expenditures incurred from 3/16/15-4/20/15. All three Commissioners approved and signed the Claims Payment Request Form.
2. A cash deposit of \$20 was made to our county fund on 4/10/15.
3. There was no activity on the account held at First Federal Bank.
4. Chip Keen is reviewing past Claims Payments Requests to insure expenditures were allocated to the correct expense accounts according to the BARS Manual.

Chief's Report/Captain's Report:

Chief Swagerty & Patt Bruce met with Daryl Girus, Public Protection Field Representative for the WSRB on 4/14/15 at the Fire Station for their inspection of our district's fire preparedness. Although Mr. Girus found all of our equipment and necessary paperwork to be in good order he could not increase our current rating of (8) due to the limited water supply in our district. In their rating system (1) is the best and (10) is the worst prepared. We would need to have multiple hydrants with the capacity to flow 250 gpm for (2) hours installed throughout our district in order to better our rating. Their next inspection is scheduled for 2020.

Chief Swagerty also announced he will be putting new hand held radios in the Pumper (E61).

Other Reports: None

Old Business:

- Chip Keen rented the Fire Hall on 3/36/15 to a district resident for a wedding reception. He collected \$20 cash and deposited it our county fund on 4/10/15.
- Don Dilley fixed the leak in the air compressor's connection to the tender (T61) by removing debris from the fitting.
- Chip, Scott, Rowena and Patt returned safely and better informed from their training in Ocean Shores.

#### New Business:

- Chief Swagerty was not been able to close the 3 Rivers Fire account held at First Federal Bank. He will do it within the next few weeks and bring the cashier's check in the amount of \$2,638.22 to the next Commissioners meeting and give it to Rowena to deposit into our fund held by the county. Chief Swagerty authorized using \$860.76 from the 3 Rivers Fire account to pay for the new logo jackets. He also proposed using some of the same funds to purchase a new printer for the Fire Hall. Tom Rosmond was volunteered to choose and order the printer. This money was donated to the department with the stipulation that it be used by the Chief as he sees fit therefore its use is not subject to a majority vote of the Commisssoners as is all other monies collected and held on behalf of CCFD #6.
- Chief Swagerty approved the Fire Protection Plan for Riverview RV Park & Storage. A site visit of the property will be scheduled for the earliest available Tuesday Drill Night.
- Chip moved that we fill out an application for Eligibility in the Federal Surplus Property Program; Tom seconded; all unanimously agreed. Patt Bruce and Don Dilley will complete and submit the application.
- Chief Swagerty left the meeting at 19:24.
- We received a response from the Quileute Tribal Council to our request to replace the current stand pipe at the station with a fire hydrant as follows:
  - “The Indian Health Service engineer, Mr. Craig Hauglund, indicated that a hydrant cannot be located at that part of the water line for a combination of reasons.
    1. The water system has a backflow preventing valve above the Bogachiel River Bridge that prevents the backflow of water into the system below that point in the event of a break in the line between the well pumps and the bridge.
    2. To provide water pressure back to services connected to the system and to the 2” standpipe that exists, a 1” line bypasses the backflow valve to return water and provide pressure in the lower part of the system. Without this 1” bypass, the lower portion would have adequate pressure and water flow only when the well pumps are running.
    3. That 1” return bypass does not allow adequate flow to support a hydrant and without significant changes to the water main, any hydrant on the lower portion of the line would not reliably provide the flow necessary for fire support. Pumping water from the lower part of the system to fill a tanker could collapse the water line.
    4. Removing the backflow valve above the bridge would put the entire water system at risk of contamination in the event of a break in the line in the lower portion of the system.

There is a hydrant installed above the backflow valve near Hermison Road. This is the nearest point that a hydrant could be placed in the system to provide water capacity with system reliability and safety.”

- Tom reports that new pictures should be arriving, courtesy of Mac Farrell, to add to the Website. Tom is also seeking help from a local webmaster to add a database capability to the site for publishing Fire Hall business and reports. He is hoping to accomplish this without purchasing any upgrades to the website.
- CBIZ Valuation Group LLC completed a re-evaluation of the fire hall and its contents on behalf of CIAW for their insured. As of 11/4/14 they determined the replacement cost of the building is \$447,400 and the replacement cost of the contents (not including apparatus and equipment) is \$17,200 for a total of \$464,600. This report does not alter CCFD#6’s plan to upgrade to Enduris Insurance in 2016 but the information contained within may be used at that time to help determine the coverage purchased.
- The new Logo Jackets should arrive in early May.

Announcements: Brice Boland from the Surfrider Foundation will be using the fire hall on 4/25/15 to host some of the annual beach clean-up crew.

Meeting adjourned at 19:50

Read and approved on May 18, 2015, by

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Commissioner

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Commissioner

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Commissioner

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Secretary