

Monthly Commissioner Meeting Minutes

December 8, 2014

Meeting convened on December 8, 2014 at 19:05, by Chairman, Chip Keen.

Commissioners present: Chip Keen, Tom Rosmond, Scott Horton.

Officers Present: Patt Bruce (Secretary) Rowena Jennings (Secretary) Scott Swagerty (Chief)

Other Attendees:

Changes/Additions to Agenda:

Minutes of prior meeting read, approved and signed.

Secretary's Report: None.

Financial Report:

Vouchers reviewed and signed.

Chief's Report/Captain's Report: 15 new VHF pagers will be ordered at an estimated cost of \$345.00 (each) to correspond with the new towers being installed within the next few months. Used/surplus VHF radios may be available for the trucks.

Other Reports: None

Old Business:

- 2015 Budget and Levy were completed and submitted.
- The Fire Hall insurance was renewed with CIAW for 2015 but will be upgraded to Enduris in 2016.
- Mutual Aid Agreements with CCFD #1, Jefferson, Kitsap, & Clallam Counties were signed and returned. One signed copy should be returned from CCFD#1 by the end of the month.

New Business:

- Scott Swagerty will contact the head of the water department in La Push about getting a new fire hydrant with control valve at the station.
- It was decided that the monies from the closed Umpqua account will be deposited in First Federal Bank. Two signatures will be necessary for every withdrawal. Authorized signers will be the Chief, Commissioners, and Secretary.
- A receipt book will be used and a policy for handling all incoming monies will be written and followed.
- The Annual Assessment for 2010 has been submitted and is awaiting approval.

- The Assessments for 2011, 2012, & 2013 are near completion and information is being gathered for 2014.
- The first bid for the electrical work required to install the emergency generator came in around \$10,000.00 bringing the total estimated cost of the project to \$50,000.00. It was decided a grant will be sought to help with funding. Scott Horton will begin the process by endeavoring to define the district.
- In 2015, volunteers from the department will be asked to start surveying the district with several goals in mind:
 - Community outreach to familiarize residents with CCFD6 personnel
 - Gather opinions on the usefulness of upgrading the fire hall to serve as a community emergency shelter
 - Provide smoke detectors and/or replacement smoke detector batteries to those who need them
 - Collect contact and email information from those residents who are willing to provide it to us
 - Assess access to properties for any improvements needed to ensure speedy response times in the event of a fire
 - Note possible sources of water at each site that could be used in the event of a fire
 - Note potential hazards, such as propane tanks, flammable liquid storage, aging bridges or culverts, etc.
- All necessary components have arrived for the water tank/pump project. Lyle Whiddon will begin assembly at the airport next week.

Announcements:

Patt Bruce will be out of the district from 12/12/14-1/8/15

Meeting adjourned at 20:25

Read and approved on January 20, 2015, by

Commissioner

Commissioner

Commissioner

Secretary